



Request for Future Agenda Item

If you have a specific topic that you would like the City Council to discuss at a future meeting, please list your name, address, telephone number and the specific topic. The item will be reviewed and possibly scheduled for a future meeting or forwarded to City staff for appropriate action.

Name: _____

Address: _____

Telephone #: _____

Date of Request: _____

Description: _____

Deadline for Agenda Items is at 12pm the Thursday before the Council meeting. Except for items of an emergency nature, the agenda shall not be altered later than (a) 24 hours before the scheduled meeting or (b) 48 hours before the scheduled meeting outside the corporate limits of the municipality.

OFFICE USE

Request Forwarded to City Staff Staff initials: _____ Date completed: _____

Action Taken: _____

Request scheduled for Council meeting Date of meeting: _____