**Hoesch Memorial Library Board Minutes**

May 3, 2021

Hoesch Memorial Library Board of Trustees met on Monday, May 3, 2021 at 4:00 p.m. Present were: Don Jardon, Betty Adkins, Pam Miller, Doris Brandon and Keri Anderson, Library Director. Absent: Bryan Lubeck.

Don Jardon called the meeting to order with attention given to the Open Meeting Act posted on the Conference Room Wall. Minutes of the previous meeting were read. The motion to approve the minutes as read was made by Betty Adkins. Second by Pam Miller. Motion carried.

Warrants for payment were reviewed. Doris Brandon made the motion to approve the warrants for payment with Don Jardon providing the second. Motion carried.

The following warrants were paid:

Keri Anderson 2,639.82 Cindy Ruskamp 517.50

Karen Olmsted 261.00

Patricia Batt 171.00

Amazon (Books) 180.53

ARSL (Dues) 49.00

CPLS (Equipment Repair) 5.75

Frontier (Internet) 112.97

Frontier (Telephone) 145.81

Harlan Co. Journal (Ad) 23.25

Keri Anderson (Travel & Meals) 67.06

NPPD (Electricity) 63.93

Sandi Davis (Contract Labor) 185.00

Circulation statistics were reviewed and were up this month.

Budget Statistics were reviewed.

New Business:

Keri informed the board that Stephanie Adams has turned in her resignation. Karen Ohlmsted has begun working. Applications were discussed. Keri will pursue this further.

The City Administrator has requested that the library be open full time as we were pre-COVID. Our library is still short staffed so will try to accommodate this as personnel are hired and trained.

The 2021-2022 budget was discussed. Raises for the director and capital outlay were discussed.

Other business:

We are still waiting for the security system to be installed.

ILS changes are still being looked into. It will take 6 weeks to switch over to a new system. There is a one time fee of $800.00 to join Apollo and then a $1100.00 yearly fee. There is a fee of $4525.00 to get our records from KOHA. Keri will keep up us informed of the progress.

The library will be closed the Saturday of Memorial Day Weekend.

The next board meeting will be Monday, June 7 at 4:00 p.m.

Pam motioned to adjourn the meeting and Don made the second. Meeting adjourned.

Respectfully,

Doris Brandon,Secretary