Hoesch Memorial Library Board Minutes

June 7, 2021

Hoesch Memorial Library Board of Trustees met on Monday, June 7, 2021 at 4:00 p.m. Present were: Don Jardon, Bryan Lubeck, Betty Adkins, Pam Miller and Keri Anderson, Library Director. Doris Brandon was absent.

Don Jardon called the meeting to order with attention given to the Open Meeting Act posted on the Conference Room Wall. Minutes of the previous meeting were read. The motion to approve the minutes as read was made by Pam Miller. Betty Adkins provided the second. Motion carried.

Warrants for payment were reviewed. Bryan Lubeck made the motion to approve the warrants for payment with Don Jardon providing the second. Motion carried.

The following warrants were paid:

Keri Anderson 2,639.82

Cindy Ruskamp 477.00

Karen Olmsted 342.00

Patricia Batt 135.00

CHS (Bldg. Maint.) 2.39

CSLP (Supplies) 198.26

Frontier (Internet) 280.43

Frontier (Telephone) 196.57

History Nebraska (Magazines) 35.00

Hoesch Memorial Library (Petty Cash) 84.99

NPPD (Electricity) 56.14

Sandi Davis (Contract Labor) 185.00

Circulation statistics were reviewed, and are continuing to go up.

Budget Statistics were reviewed.

New Business:

Due to the increase in book prices, it was agreed that a budget increase from $6000 to at least $7500 for books is in order.

The hard drive on Keri’s staff computer crashed, so she is using one of the new patron computers and will put in Capital Outlay for a new patron computer to be purchased, along with other needed replacement computers.

The Board recommends that Norm Kermmoade do the roof repair, gutters, and rotten wood repair since he is able to do all of the above, instead of having to get several different people to take care of the different problems.

Keri informed us of the CPLS Annual Meeting that will be held in Red Cloud on July 9. We need to let Keri know by July 1 if we plan to attend. The fee is $15.

The security system has been installed and all 6 cameras with the exception of the one in the hallway are working well. Keri has contacted the company about fixing the wiring problem on that camera, and adjusting the time on the system.

Keri let us know about the ILS changes that will be happening in the next 5-6 months. She has sat through presentations on the ByWater KOHA ILS, which is less expensive in cost, and will be similar to the PTFS KOHA ILS that we are on, only with better customer service. If most of the libraries will remain in a consortium and switch over together, there will be some benefits because of that. Also, the training of staff will be easier. Therefore, Keri is seriously thinking of switching to ByWater rather than Apollo, which she has also looked into.

The Board went into Executive Session at 4:57 p.m. At 5:16 p.m. Bryan Lubeck made the motion to come out of executive session, second by Don Jardon.

The next meeting will be Monday, July 12 at 4:00 o’clock p.m.

As there was no other business, Betty Adkins made the motion to adjourn, second by Don Jardon. Motion carried.

Respectfully,

Pam Miller, Secretary (in absence of Secretary Doris Brandon)