

ADVERTISEMENT TO BIDDERS
INSTRUCTIONS TO BIDDERS

INVITATION

1.1 BID SUBMISSION

- A. Bids signed and under seal, executed, dated, and submitted for the furnishing of all labor, materials, and equipment for the City of Alma Nebraska, Alma City Auditorium Mold Abatement prior to:
 - 1. Date: April 16, 2025 .
 - 2. Time: **8:00 a.m. (CDT)**
 - 3. Place: Alma City Office.
 - 4. Location: 614 Main Street, Alma, NE 68920.
 - 5. Bids will be opened reviewed by the City Administrator and City Treasurer.
 - 6. Faxed bids will **NOT** be accepted.
- B. Offers will be opened publicly immediately after the time for receipt of bids. The City of Alma Nebraska Owner / Project Manager will consider the bids received for the furnishing of said labor, materials and equipment necessary for the proper construction of the aforesaid project.
- C. Taxes: The Contractor by virtue of his contract with City of Alma Nebraska, becomes a purchasing agent for the Owner on their behalf and under Statute 77-2702 **does not pay sales tax**.
- D. Insurance: Prior to the start of the work, completed copies of the Certificate of Insurance, AIA Document G705 shall be submitted to the Owner and Architect.
- E. There is **NO** Pre-Bid Conference scheduled.

1.2 WORK IDENTIFIED IN THE CONTRACT DOCUMENTS

- A. Work of this proposed Contract comprises Mold Abatement in the City of Alma Auditorium.
- B. All work shall be furnished in strict accordance with the Appendix E Mold Remediation Specification.

1.3 CONTRACT TIME

- A. The bidder, in submitting an offer, accepts the Contract Time period stated for performing the Work.

BID DOCUMENTS AND CONTRACT DOCUMENTS

2.1 DEFINITIONS

- A. Bid Documents: Bid Form and Appendix E Mold Remediation Specification

2.2 AVAILABILITY

- A. Bid Documents may be obtained from the following supplier:
 - 1. Alma City Office www.almacity.com

2.3 EXAMINATION

- A. Bid Documents may be viewed at the office of Owner Alma City Office, phone (308) 928-2242 or on the website www.almacity.com.

INQUIRIES/ADDENDA

- A. Verbal answers are not binding on any party.
- B. Clarifications requested by bidders must be in writing not less than four (4) days before date set for receipt of bids
- C. The Owner reserves the right to negotiate any proposed Voluntary Alternates only with the apparent low bidder with selection based on the Base Bid and selected Alternate(s).

SITE ASSESSMENT

4.1 SITE EXAMINATION

- A. All Bidders are required to make a careful, close examination of the entire building areas before submitting a bid. The bidder may schedule an appointment to visit/tour the auditorium at their discretion by contacting **Steve Ardiana, City Administrator (308) 928-2242** CityADM@almacity.com

OFFER ACCEPTANCE/REJECTION

5.1 DURATION OF OFFER

- A. Bids shall remain open to acceptance and shall be irrevocable for a period of **thirty (30) days** after the bid closing date.

5.2 ACCEPTANCE OF OFFER

- A. Owner reserves the right to accept or reject any or all offers and to pass upon the regularity or waive any irregularities of any bid. The Owner intends, but shall not be required, to interview the two (2) lowest responsible bidders to determine the lowest responsible bidder. Any award of contract shall be made to the lowest responsible bidder, taking into consideration the best interests of the Owner, the quality performance of the Contractor, and his ability to perform the work. The decision to award the contract shall be in the sole discretion of the Owner.
- B. After acceptance by Owner, Architect on behalf of Owner, will issue to the successful bidder, a written Notice To Proceed.

END OF SECTION