**Library Board Minutes**

February 7, 2022

Hoesch Memorial Library Board of Trustees met on Monday, February 7, 2022 at 4:00 p.m. Present were: Don Jardon, Betty Adkins, Pam Miller, Bryan Lubeck, Doris Brandon, Keri Anderson, Library Director, and guests Shelley and Brynlee Koch.

Don Jardon called the meeting to order with attention given to the Open Meeting Act posted on the Conference Room Wall.

Introductions were made. Brynlee Koch, a fifth grader, made a presentation on making and promoting a free lending library. She asked for suggestions for locations. The board offered her encouragement to pursue this project. It was suggested not to have it too close to the library so as to not get our book returns mixed up with their project.

Officer election was held. Bryan Lubeck made the motion to keep the present officers in their current positions. Betty Adkins made the second. Motion carried.

Minutes of the previous meeting were read. The motion to approve the minutes as read was made by Bryan Lubeck and seconded by Don Jardon. Motion carried.

Warrants for payment were reviewed. Betty Adkins made the motion to approve the warrants for payment with Pam Miller providing the second. Motion carried.

The following warrants were paid:

Keri Anderson 2,745.42

Stephanie Adams 194.25

Jennifer Roethke 378.00

Breanna Brandt 366.75

Blackstone Publishing (Books) 26.99

Frontier (Telephone) 175.19

Keri Anderson (Mileage/Meals) 39.13

NPPD (Electricity) 65.89

Reliable Pest Control (Bldg. Maint.) 90.00

Samantha Kresser (Contract Labor) 185.00

Circulation statistics were reviewed. Due to changing the systems, January statistics were not available.

Budget Statistics were reviewed.

New Business:

Two Rivers Public Health Department has asked the libraries in the TRPHD District to be pick up sites for free COVID test kits. Discussion was held and Don Jardon made the motion to not participate in this with Bryan Lubeck providing the second. Motion carried. (Doris Brandon abstained due to conflict of interest.)

Other business:

Keri gave us updates on the grants that she has applied for. We did not receive the Pollinator grant but received a Library Improvement Grant, 2 Youth in Excellence Grants, ARPA Grant, and Continuing Ed grant.

The next meeting will be Monday, March 7, 2022.

As there was no further business, Pam Miller made the motion to adjourn, second by Bryan Lubeck. Motion carried.

Respectfully,

Doris Brandon

Secretary