

MINUTE RECORD FOR CITY OF ALMA
REGULAR CITY COUNCIL MEETING
March 7, 2018

A meeting of the City Council of the City of Alma, Nebraska was held at City Hall on Wednesday, on the 7th of March, 2018, at 5:30 p.m.

Present were Council Members: Mayor Haeker, Randy Stahlecker, Mike Clements, Tom Moulton, and Jon Davis. Also present were: Attorney Doug Walker, Administrator Doug Wilson, Superintendent Russ Pfeil, Treasurer Lorri Bantam, and Clerk Lori Tripe. Notification of this meeting and the agenda were given in advance by posting, a designated method for giving notice. Advance notice of the meeting and the agenda were given to the Mayor and all members of the City Council. All proceedings hereinafter were taken while the convened meeting was open to the attendance of the public.

Mayor Hal Haeker advised the public of the Open Meetings Act which is posted on the east wall of the meeting room, and then proceeded to call the regular meeting of March 7, 2018, at 5:30 p.m. and the following business was transacted:

Roll call: Randy Stahlecker-present, Mike Clements-present, Jon Davis-present, Tom Moulton-present and Mayor Haeker-present. Motion made by Clements seconded by Moulton to determine this meeting as previously publicized, duly convened and in open session. There being no further discussion upon the motion made and upon roll call vote, the following voted yes: Clements, Moulton, Stahlecker, and Davis. Voting No: None. Motion carried.

Mayor Haeker opened the floor to approve the minutes of the February 21, 2018, regular council meeting. Motion made by Moulton seconded by Clements to approve the February 21, 2018, regular council minutes as presented. There being no further discussion upon the motion made and upon roll call vote, the following voted yes: Moulton, Clements, Stahlecker, and Davis. Voting No: None. Motion carried.

Mayor Haeker opened the floor to discuss the claims and invoices for period February 22, 2018, through March 7, 2018 for a total of \$58,031.94. Treasurer Bantam noted a payment for the new software that will be installed for the handheld meter readers and a check to Angela Bellware for the deficiency on her trailer house that had been removed from the RV Park per the agreement. Motion by Stahlecker, seconded by Davis to approve February 22, 2018, through March 7, 2018 claims as presented for a total of \$58,031.94. There being no further discussion upon the motion made and upon roll call vote, the following voted yes: Stahlecker, Davis, Moulton, and Clements. Voting No: None. Motion carried.

Mayor Haeker opened the floor to discuss the treasurer's report. Treasurer Bantam said there was a CD that was renewed at a little higher rate 1.2%. She noted that Larry McInturf was new to the past due account list but it was actually a gas meter that had stopped reporting usage for a few months. The customer had reported the discrepancy. The gas consumption was estimated for that time period and has been paid in full. Motion by Stahlecker, seconded by Moulton, to approve the treasurer's report as presented. There being no further discussion upon the motion made and upon roll call vote, the following voted yes: Stahlecker, Moulton, Clements, and Davis. Voting no: None. Motion carried.

Mayor opened the floor to consider and possibly approve the annual city audit – present was Terry Galloway of Almquist, Maltzahn, Galloway & Luth PC. Mr. Galloway displayed the key notes of the audit on the wall of the conference room and reviewed them with the Council and those present. He talked about how Alma uses cash basis accounting and that it is the best method.

Mr. Galloway said the property tax asking for the year ending September 30, 2018 is \$293,405 which is an increase of only \$2,323 over the prior year – this is great news for taxpayers.

He benchmarked Alma with over 60 cities that their firm does audits for and added an additional 50 cities. They compared us to cities of our size and in capturing sales tax money, we are good. He said Alma needs to allocate administrative expenses and continue to replace assets on a timely basis. He recommended a rate study for the water and trash funds. The funds operating income divided by the total operating revenues should be at least 15%. The water and trash funds are negative. The Golf Fund and RV Park Fund are doing well. The City's cash reserves are getting better each year and we need to continue in

that direction. Mr. Galloway said the City is in compliance in accordance with government auditing standards.

The City has one deficiency and it is the same one we have had each year and that is because the office staff is small, we are unable to segregate duties. He cautioned the City Council to remain alert to the duties and responsibilities of the staff. Motion by Clements, seconded by Stahlecker, to approve the annual city audit. There being no discussion upon the motion made, the following voted yes: Clements, Stahlecker, Davis, and Moulton. Voting no: None. Motion carried.

Mayor opened the floor to consider and possibly approve a Special Designated License (SDL) request from Simmy's Lakeside Grill, LLC for a fishing tournament event at the Alma City Auditorium on May 4, 2018. Motion by Davis, seconded by Clements to approve the SDL request from Simmy's Lakeside Grill, LLC for a fishing tournament event at the Alma City Auditorium on May 4, 2018. There being no discussion upon the motion made, the following voted yes: Davis, Clements, Stahlecker, and Moulton. Voting no: None. The motion carried.

Mayor opened the floor to consider and possibly approve a Special Designated License (SDL) from Alma Rotary for Harlan County Health Systems (HCHS) Appreciation Dinner to be held at the Johnson Center on Saturday, March 24, 2018. Motion by Stahlecker, seconded by Moulton to approve the request from Alma Rotary for a SDL for the HCHS's appreciation dinner to be held at the Johnson Center on Saturday, March 24, 2018. There being no discussion upon the motion made, the following voted yes: Stahlecker, Moulton, Clements, and Davis. Voting no: None. The motion carried.

Mayor opened the floor to discuss and possibly approve RV Park Management. Councilman Davis started the discussion by saying he didn't think John Nelsen meant for the dollar amount stated during open session was his final bid. He thought they may need to be sealed bids and give interested parties a chance to sharpen their pencils.

John Nelsen attended this discussion and said he felt that the City ought to have a spot at the RV Park where a camper could park in order for someone to be on site along with a steel box like what the golf course uses for people to complete a form and drop off a payment when someone is not available to take their payment.

Larry Meyer, an RV camper at the Alma RV Park, said he would like a bid spec sheet to know exactly what was expected and what they would be bidding on.

Jim Chavanu said at a prior meeting and wanted to emphasize again, he hopes the City Council knows how much value the campers at the RV Park add to the economic well-being of the City of Alma. A lot of them don't bring groceries etc. down with them, they purchase here in Alma and golf, buy gas etc. Council did thank him and affirmed that they are an asset to the community.

Attorney Walker is still checking into possibly sub-leasing rather than turning over the lease. This discussion on maintenance of the RV Park is for 2018 only. Administrator Wilson will put together a bid spec sheet and have ad in the paper requesting bids.

Motion by Davis, seconded by Clements to table this agenda item until the next meeting. There being no discussion upon the motion made, the following voted yes: Davis, Clements, Stahlecker and Moulton. Voting no: None. Motion carried.

Mayor opened the floor to discuss and possibly approve the hiring of a seasonal mower. Administrator Wilson said there is a vacancy for a seasonal city mower and he would like to recommend Annie Glines who is also cleaning for the City. She would be paid \$10 an hour for mowing. She would become a city "employee" rather than contract labor and the city would be required to pay employee payroll taxes and withhold payroll taxes. Motion by Davis, seconded by Stahlecker, to hire Annie Glines as the 2018 seasonal mower. There being no discussion upon the motion made, the following voted yes: Davis, Stahlecker, Moulton and Clements. Voting no: None. Motion carried.

Mayor opened the floor to approve the 2018 Swim Team Coach, Assistant Coach and any additional assistant pool managers. Administrator Wilson said there was only one applicant for swim team coach and assistant swim team coach. He would like to recommend Rhonda Hogeland, as head swim team coach and Grace Hogeland as the assistant swim team coach. He has also received two additional pool assistant

manager applications, Alex Stuhmer and Tyrell Howsden. There was a brief discussion about the rate of pay for the assistant managers but it was decided to continue to pay them assistant manager wages the entire time they work. There will be no switching from lifeguard rates and assistant manager rates.

Motion by Davis, seconded by Clements to hire Rhonda Hogeland as swim team coach, Grace Hogeland as assistant swim team coach, Alex Stuhmer and Tyrell Howsden as assistant pool managers. There being no discussion upon the motion made, the following voted yes: Davis, Clements, Moulton and Stahlecker. Voting no: None. Motion carried.

Mayor opened the floor to consider and possibly approve Resolution 14-2018 – Sale of Surplus Equipment by Big Iron – 4 business band radios and base station. More excess equipment was found. Motion by Moulton, seconded by Stahlecker, to approve Resolution 14-2018 as follows:

WHEREAS; the City of Alma has surplus equipment consisting of 4 business band radios and base station; and

WHEREAS; Big Iron Auctions is an appropriate venue for selling used equipment; and

WHEREAS; the City of Alma has been given an “Online Auction Listing and Marketing Agreement” for the sale of the surplus equipment.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ALMA, NEBRASKA AS FOLLOWS:

1. That the sale of the surplus equipment consisting of 4 business band radios and base station hereby approved.
2. That the Mayor of the City of Alma is hereby authorized to sign the “Online Auction Listing and Marketing agreement” with Big Iron Auctions.

There being no discussion upon the motion made, the following voted yes: Moulton, Stahlecker, Davis, and Clements. Voting no: None. Resolution 14-2018 was approved.

Mayor Haeker opened the floor for administrator comments. Mr. Wilson received word that one of the RV Park residents passed away. He was a single gentleman who came to Alma to fish and be with friends. He had paid the required \$100 deposit for his seasonal campsite the day of the lottery drawing. The City plans to return the deposit to his daughter once we have received her address. He has already been contacted by the first available on the RV Park wait list who wants the spot and will be required to pay in full by April 1st as in the seasonal camping rules.

Mr. Wilson has been working with GIS Workshop on mapping and the software services they provide. He has been finding better ways to utilize their services for little to no additional costs.

Mr. Wilson visited with a software company that specializes in governmental agencies to track, maintain, and help control much of our day to day activities from nuisances to sidewalk conditions and much in between. He also listened to a presentation of their services and after reviewing their proposal, determined it would be too expensive for service provided.

Mr. Wilson and Mr. Walker had Court today concerning a nuisance case the City has been trying to resolve since last summer. We also have a resident who is operating a business in a residential zone. That case was extended.

Old trailer house is gone and area is pretty well cleaned up. In progress of getting the spot rehabilitated.

Mayor Haeker opened the floor for open comments.

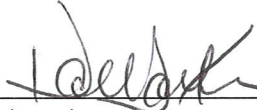
Councilman Moulton inquired if the road to the compost site had been repaired. Mr. Pfeil responded that it was in good shape until the next rain. Moulton also asked if there was any news as to when Holdrege Electric might start on the street lights north of town. Mr. Wilson said he would check into it. He hadn't heard anything for a while.

Councilman Davis said he noticed a light out on the walking path. Mr. Wilson said he had too and had talked with Adam Zarek with NPPD. As soon as Adam can get to the light without doing any damage to the ground with his truck, he would get it replaced.

Attorney Walker said a plea was received from Ms. Garrett and sentencing is scheduled for the 1st week in June.

Clerk Tripe asked the Council if they wanted to do anything about the letter received from Mr. Hester in regard to getting Virgil Anderson's name (a past city employee) on the Veteran's Memorial Wall. Councilman Stahlecker said he had already talked with the Harlan County Community Foundation and the money is there to donate towards the memorial in Virgil Anderson's name. Clerk Tripe will get with Angie at Banner Capital and give her the information.

Motion made by Moulton, seconded by Clements to adjourn the meeting at 6:47 PM. There being no further discussion upon the motion made and upon roll call vote, the following voted yes: Moulton, Clements, Davis, and Stahlecker. Voting no: None. Meeting was adjourned at 6:47 pm.


Hal Haeker, Mayor

I the undersigned Clerk hereby certify that the forgoing is a true and correct copy of the proceedings had and done by the Mayor and Council; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and available for public inspection at the office of the Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advanced notification of the time place and of said meeting and the subjects to be discussed at said meeting.




Lori Tripe, City Clerk

<p>Alma Auto Parts parts supplies \$62.13; Amazon books \$397.71; Angela Bellware trailer house deficiency \$4,999; Aramark Uniform Services uniforms mops towels \$227.27; Black Hills Energy gas service \$60.91; Cash Wa Dist concessions \$130.45; CHS Agri Service fuel repairs supplies \$900.41; City Alma Utilities gas water sewer trash \$2,983.50; City of Holdrege landfill fees \$932.37; Dept of Aeronautics loan pymt \$810; Dollar General supplies \$49.75; Eagle Comm internet static IP# \$59.90; Eagle Dist beer \$384.45; Eakes copier \$205.64; FleetScreen drug test \$40; Frito Lay concessions \$56.04; Frontier Comm telephone sirens \$113.80; Glass Doctor door repairs \$269.99; Hal Haeker mileage meals \$208.13; Harlan Cty law enforcement \$3,468; Hebron Sport Shack staff shirts \$264.40; Hoesch Memorial Library DVDs \$52.34; Hogeland's Market concessions supplies \$80.16; Hometown Leasing copier \$194.62; KimJones repairs-Aud \$46; LINWELD specialty gas \$27.70; Lorri Bantam mileage meals \$135.51; Main Street Variety supplies \$26.06; Metering & Technology Solutions software and training \$2,500; Mid-Iowa Solid Waste Equipment hopper cover flap \$150.79; Nebraska Rural Water Association conference fees \$750; Nex-Tech Comm tech fees \$694.50; NMC Exchange repairs \$1,585.73; NPPD fringe payment electricity</p>	<p>\$4,716.46; Office Solutions paper \$52.90; One Call Concepts locates \$9.06; Payroll benefits \$22,706.63; Republic National Dist liquor \$1,078.50; S & W Auto Parts supplies oil tool repairs \$272.59; Sandra K Davis cleaning \$195; Short Stop fuel repairs supplies \$139.81; Southern Glaziers liquor \$180; Steven Dornhoff repair basement door \$60; Trustworthy Hardware repairs supplies \$195.79; USTI agency fees \$52.26; Utility Service qtrly water tank maint \$2,885.83; Van Wall Turf repairs kit \$2,619.85; TOTAL \$58,031.94</p>
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