

NOTICE OF A REGULAR CITY COUNCIL MEETING

CITY OF ALMA, NEBRASKA

NOTICE IS HEREBY GIVEN a meeting of the City Council of the City of Alma, Nebraska, will meet at 5:30 pm on **Wednesday March 20, 2024**, at City Hall, located at 614 Main Street, which meeting will be open to the attendance of the public. An agenda for such meeting is kept continuously current and is available for public inspection at the Office of the City Clerk. All agenda items are discussion and/or action items.

AGENDA – March 20, 2024

- **MINUTES - Council to approve Minutes of March 6, 2024, Regular Council Meeting**
- **PAYMENT OF CLAIMS - Council to approve Payment of Claims for the period of 3/7/22 through 3/20/2024.**
- **TREASURER’S REPORT - Council to review and discuss City’s finances.**
- **PUBLIC HEARING Class C Liquor License for Pronto Alma**
- **DISCUSS/APPROVE Bidding of City Insurance**
 - **Paul Waggoner, Presentation of Insurance Bid**
 - **Nate Fox, LARM, Presentation of Insurance Bid**
 - ❖ **Resolution 03-2024 Accept Insurance Provider**
 - **Frank Erickson, Travelers Insurance, Presentation of Insurance Bid**
- **DISCUSS/APPROVE Personnel**
- **Adjournment**

Mayor and City Council reserve the right to adjourn into executive session on any Agenda item pursuant Section 84-1410 of the Nebraska Revised Statutes. Individuals who have appropriate items for City Council consideration should contact the City Office for a “Request for Future Agenda Items” form. If the issue can be handled administratively without Council action, notification will be provided. If the item is scheduled for a meeting or study session, notification of the date will be given. This is a public meeting, open to attendance by the public. This Agenda is kept continuously current. As of March 15, 2024, any additions or deletions to this Agenda may be obtained at the City Office (614 Main Street). –Dawn McNulty, City Clerk

MINUTE RECORD FOR CITY OF ALMA
REGULAR CITY COUNCIL MEETING
March 6, 2024

A regular meeting of the City Council of the City of Alma, Nebraska was held at City Hall on Wednesday, March 6, 2024, at 5:30 p.m.

Present were Council Members: Tom Moulton, Dyann Collins, Larry Casper, and Mayor and Acting Administrator Hal Haeker. Absent: Chris Tripe. City Clerk Dawn McNulty, Treasurer Tashia Butterfield, City Attorney Doug Walker, and City Utility Superintendent Russ Pfeil were also in attendance. Notification of this meeting and the agenda was given in advance by posting, a designated method for giving notice. Advance notice of the meeting and the agenda was given to the Mayor and all members of the City Council. All proceedings hereinafter were taken while the convened meeting was open to the attendance of the public.

Mayor Haeker advised the public of the Open Meetings Act posted on the east wall of the meeting room, and then proceeded to call the regular meeting of March 3, 2024, at 5:30 p.m. and the following business was transacted:

Roll call: Tom Moulton-present, Dyann Collins-present, Chris Tripe-absent, Larry Casper-present, and Mayor Haeker-present. Motion by Casper, second by Moulton, to determine this meeting as previously publicized, duly convened and in open session. There being no further discussion upon the motion made and upon roll call vote, the following voted yes: Casper, Collins, and Moulton. Voting no: None. Motion carried.

Mayor Haeker opened the floor to approve the minutes of the February 21, 2024, council meeting. Motion by Collins, second by Moulton, to approve the regular minutes of the February 21, 2024, council meeting. There being no further discussion upon the motion made and upon roll call vote, the following voted yes: Collins, Casper, and Moulton. Voting no: None. Motion carried.

Mayor Haeker opened the floor to discuss the claims and invoices for February 22, 2024, through March 6, 2024, for \$69,309.69. Motion made by Moulton, second by Collins, to approve the claims. There being no further discussion upon the motion made and upon roll call vote, the following voted yes: Collins, Moulton, and Casper. Voting no: None. Motion carried.

Mayor Haeker opened the floor to discuss and or approve the Treasurer's report. Motion by Moulton, second by Collins, to accept the Treasurer's report as presented. There being no further discussion upon the motion made and upon roll call vote, the following voted yes: Casper, Collins, and Moulton. Voting no: None. Motion carried.

Mayor Haeker opened the floor to discuss and or approve a request from the Parrot Theatre. Jacklyn Daake stated that the theatre is a 501c3 and is an asset to the community. Unfortunately, there has been misappropriation of funds by a board member which has been taken to law enforcement. Daake stated that they are fully expecting restitution, but at this time they are struggling. The theatre has cashed in some CDs and is looking for some financial help from the council in the form of a loan. Daake asked for 2 months of operating expenses which totaled \$2,500.00. Motion made by Collins, second by Casper, to approve a loan to the Parrot Theatre in the amount of \$2500.00 with a promissory note that Mayor Haeker will sign. There being no further discussion upon the motion made and upon roll call vote, the following voted yes: Collins, Moulton, and Casper. Voting no: None. Motion carried.

Mayor opened the floor to discuss and or approve Personnel. Mayor Haeker stated that he has talked with the second choice, and he is still interested in the position, but he has been interviewing for other jobs. He has a final interview for another position this week and he will let us know by next week. Haeker stated that if he chooses not to take the position, we will start advertising on Indeed again. Moulton asked if there had been any applications for the floater position. Russ Pfeil stated no. Casper stated if maybe we should reach out to the High Schools in the area and see if someone that is graduating is looking for a

position. City Clerk Dawn McNulty stated that she would take care of it. Casper asked the pool manager and if they would be returning. Treasurer Butterfield said yes. Moulton stated that we need to put ads out for all of the pool positions. Walker stated that we need to make it open to the public. Casper asked about when they were coming to put in the light pole to the ball field. Pfeil stated that it was supposed to be coordinated with NNPD. Haeker stated that he had spoken to Derek Ehrke, and they did not need the fields until May.

Motion to adjourn the meeting by Moulton, second by Casper. There being no further discussion upon the motion made and upon roll call vote, the following voted yes: Casper, Collins, and Moulton Voting no: None. The meeting was adjourned at 5:53 p.m.

Hal Haeker, Mayor

I the undersigned Clerk hereby certify that the forgoing is a true and correct copy of the proceedings had and done by the Mayor and Council; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and available for public inspection at the office of the Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advanced notification of the time place and of said meeting and the subjects to be discussed at said meeting.

Dawn McNulty, City Clerk

City of Alma
Unpaid Claims by Vendor
March 7, 2024 thru March 20, 2024

	Type	Date	Due Date	Memo	Account	Class	Amount
136 Auto Body LLC							
	Bill	03/11/2024	03/20/2024	diving board repairs	20.1200 · Repairs & Maint. Equipment	Pool Department	2,000.00
Total 136 Auto Body LLC							2,000.00
Acushnet Company							
	Bill	03/08/2024	03/20/2024	golf balls	30.1046 · Purchases Merchandise	Golf Fund	416.40
Total Acushnet Company							416.40
American Legal Publishing Corp							
	Bill	11/20/2023	03/20/2024	2024 Code Program Subscriptior	20.1235 · Subscriptions	General Fund	399.00
Total American Legal Publishing Corp							399.00
Aramark Uniform Services							
	Bill	03/06/2024	03/20/2024	laundry bag	30.1120 · Supplies	Shop Department	1.65
	Bill	03/06/2024	03/20/2024	Uniforms-Russ	20.1270 · Uniform Expense	Gas Utility Department	6.16
	Bill	03/06/2024	03/20/2024	Uniforms - Kent	20.1270 · Uniform Expense	Gas Utility Department	6.16
	Bill	03/06/2024	03/20/2024	Uniforms - Travis	20.1270 · Uniform Expense	Street Department	6.16
	Bill	03/06/2024	03/20/2024	Uniforms - Scott	20.1270 · Uniform Expense	Water Utility Department	3.08
	Bill	03/06/2024	03/20/2024	Service Charge	20.1270 · Uniform Expense	General Fund	7.66
	Bill	03/06/2024	03/20/2024	Mops	30.1120 · Supplies	Community Buildings De	45.93
	Bill	03/06/2024	03/20/2024	EasyCare Charge	20.1150 · Miscellaneous Other Expense	General Fund	9.24
	Bill	03/13/2024	03/20/2024	laundry bag	30.1120 · Supplies	Shop Department	1.65
	Bill	03/13/2024	03/20/2024	Uniforms-Russ	20.1270 · Uniform Expense	Gas Utility Department	6.16
	Bill	03/13/2024	03/20/2024	Uniforms - Kent	20.1270 · Uniform Expense	Gas Utility Department	6.16
	Bill	03/13/2024	03/20/2024	Uniforms - Travis	20.1270 · Uniform Expense	Street Department	6.16
	Bill	03/13/2024	03/20/2024	Uniforms - Scott	20.1270 · Uniform Expense	Water Utility Department	3.08
	Bill	03/13/2024	03/20/2024	Service Charge	20.1270 · Uniform Expense	General Fund	7.66
	Bill	03/13/2024	03/20/2024	Mops	30.1120 · Supplies	Community Buildings De	12.00
	Bill	03/13/2024	03/20/2024	EasyCare Charge	20.1150 · Miscellaneous Other Expense	General Fund	9.24
Total Aramark Uniform Services							138.15
Black Hills Energy							
	Bill	02/29/2024	03/20/2024	Gas - February	20.1090 · Gas, Water, & Wastewater	Airport Fund	49.50
Total Black Hills Energy							49.50

City of Alma
Unpaid Claims by Vendor
 March 7, 2024 thru March 20, 2024

	Type	Date	Due Date	Memo	Account	Class	Amount
Blue Cross Blue Shield							
	Bill	03/07/2024	03/20/2024	Health Insurance - Clerk	10.2010 · Emp Health & Life Insurance	Gas Utility Department	491.09
	Bill	03/07/2024	03/20/2024	Health Insurance - Scott	10.2010 · Emp Health & Life Insurance	Water Utility Department	1,320.48
	Bill	03/07/2024	03/20/2024	Health Insurance - Russ	10.2010 · Emp Health & Life Insurance	Gas Utility Department	949.43
	Bill	03/07/2024	03/20/2024	Health Insurance - Travis 1/2	10.2010 · Emp Health & Life Insurance	Wastewater Utility Depa	660.24
	Bill	03/07/2024	03/20/2024	Health Insurance - Travis 1/2	10.2010 · Emp Health & Life Insurance	Street Department	660.23
	Bill	03/07/2024	03/20/2024	Health Insurance - Bowde	10.2010 · Emp Health & Life Insurance	Sanitation Department	1,320.48
	Bill	03/07/2024	03/20/2024	Health Insurance - Kent	10.2010 · Emp Health & Life Insurance	Gas Utility Department	491.09
	Bill	03/07/2024	03/20/2024	Health Insurance - Tashia	10.2010 · Emp Health & Life Insurance	Water Utility Department	245.53
	Bill	03/07/2024	03/20/2024	Health Insurance - Tashia	10.2010 · Emp Health & Life Insurance	General Fund	245.53
	Bill	03/07/2024	03/20/2024	Health Ins - Jordy	10.2010 · Emp Health & Life Insurance	Golf Fund	1,320.48
Total Blue Cross Blue Shield							7,704.58
Bosselman - Water Dept							
	Credit	02/29/2024		Feb Tax Exempt	20.1060 · Fuel & Oil	Water Utility Department	(12.98)
	Credit	02/02/2024		Fuel Discount	20.1060 · Fuel & Oil	Water Utility Department	(1.17)
	Credit	02/13/2024		Fuel Discount	20.1060 · Fuel & Oil	Water Utility Department	(1.23)
	Credit	02/26/2024		Fuel Discount	20.1060 · Fuel & Oil	Water Utility Department	(1.15)
	Bill	02/02/2024	03/20/2024	Unleaded 23.319 @ \$2.899/gal	20.1060 · Fuel & Oil	Water Utility Department	67.60
	Bill	02/13/2024	03/20/2024	Unleaded 24.611 @ \$3.069/gal	20.1060 · Fuel & Oil	Water Utility Department	75.53
	Bill	02/26/2024	03/20/2024	Unleaded 23.003 @ \$2.999/gal	20.1060 · Fuel & Oil	Water Utility Department	68.99
Total Bosselman - Water Dept							195.59
Chesterman Company-glf							
	Bill	03/13/2024	03/20/2024	Beverages Purchased	30.1042 · Purchases Beverages	Golf Fund	140.00
Total Chesterman Company-glf							140.00
City of Alma							
	Bill	03/07/2024	03/20/2024	February Sales Tax	70.5505 · Transfer Out - Sales Tax	Golf Fund	871.48
Total City of Alma							871.48
City of Holdrege							
	Bill	03/05/2024	03/20/2024	Landfill fees	20.1250 · Trash Removal	Sanitation Department	320.57
	Bill	03/08/2024	03/20/2024	Landfill fees	20.1250 · Trash Removal	Sanitation Department	228.32
	Bill	03/13/2024	03/20/2024	Landfill fees	20.1250 · Trash Removal	Sanitation Department	331.23
	Bill	03/15/2024	03/20/2024	Landfill fees	20.1250 · Trash Removal	Sanitation Department	219.30
Total City of Holdrege							1,099.42

City of Alma
Unpaid Claims by Vendor
 March 7, 2024 thru March 20, 2024

Type	Date	Due Date	Memo	Account	Class	Amount
Diamond Exterminating, Inc.						
Bill	03/06/2024	03/20/2024	Pest Control - Johnson Center	20.1190 · Repairs & Maint. Buildings	Community Buildings De	45.00
Bill	03/06/2024	03/20/2024	Pest Control - Auditorium	20.1190 · Repairs & Maint. Buildings	Community Buildings De	45.00
Bill	03/06/2024	03/20/2024	Pest Control - City Office	20.1190 · Repairs & Maint. Buildings	General Fund	45.00
Bill	03/06/2024	03/20/2024	Pest Control - Airport	20.1190 · Repairs & Maint. Buildings	Airport Fund	45.00
Total Diamond Exterminating, Inc.						180.00
Duncan, Walker, Schenker & Daake						
Bill	03/05/2024	03/20/2024	Legal Services - Feb 24	20.1110 · Legal Fees	General Fund	291.67
Bill	03/05/2024	03/20/2024	Legal Services - Feb 24	20.1110 · Legal Fees	Gas Utility Department	291.67
Bill	03/05/2024	03/20/2024	Legal Services - Feb 24	20.1110 · Legal Fees	Street Department	291.67
Bill	03/05/2024	03/20/2024	Legal Services - Feb 24	20.1110 · Legal Fees	Water Utility Department	291.66
Bill	03/05/2024	03/20/2024	Legal Services - Feb 24	20.1110 · Legal Fees	Wastewater Utility Depa	291.66
Bill	03/05/2024	03/20/2024	Legal Services - Feb 24	20.1110 · Legal Fees	Sanitation Department	291.67
Total Duncan, Walker, Schenker & Daake						1,750.00
Frontier						
Bill	02/29/2024	03/20/2024	City Office-Line 2	20.1240 · Telephone Expense	General Fund	85.11
Bill	03/01/2024	03/20/2024	City Office-Fax	20.1240 · Telephone Expense	General Fund	99.09
Bill	03/01/2024	03/20/2024	City Office	20.1240 · Telephone Expense	General Fund	81.92
Total Frontier						266.12
Frontier - Airport						
Bill	03/01/2024	03/20/2024	Phone Service	20.1240 · Telephone Expense	Airport Fund	195.10
Bill	03/01/2024	03/20/2024	Dish Network	20.1015 · Cable Television Expense	Airport Fund	148.77
Bill	03/01/2024	03/20/2024	Internet Expense	20.1102 · Internet Expense	Airport Fund	104.52
Total Frontier - Airport						448.39
Frontier - Pool						
Bill	03/04/2024	03/20/2024	Swimming Pool	20.1240 · Telephone Expense	Pool Department	84.65
Total Frontier - Pool						84.65

City of Alma
Unpaid Claims by Vendor
March 7, 2024 thru March 20, 2024

	Type	Date	Due Date	Memo	Account	Class	Amount
Frontier - Sirens							
	Bill	02/29/2024	03/20/2024	308/196-0222 Siren	20.1240 · Telephone Expense	Fire Department	6.93
	Bill	02/29/2024	03/20/2024	308/196-0574 Siren	20.1240 · Telephone Expense	Fire Department	9.99
	Bill	02/29/2024	03/20/2024	308/196-0705 Siren	20.1240 · Telephone Expense	Fire Department	9.99
	Bill	02/29/2024	03/20/2024	308/196-0709 Siren	20.1240 · Telephone Expense	Fire Department	9.99
	Bill	02/29/2024	03/20/2024	308/928-2881 Lift Station	20.1240 · Telephone Expense	Wastewater Utility Depa	58.51
Total Frontier - Sirens							95.41
Frontier - Water Tower							
	Bill	03/01/2024	03/20/2024	Water Tower Alarm	20.1240 · Telephone Expense	Water Utility Department	62.52
Total Frontier - Water Tower							62.52
Harlan County Journal							
	Bill	02/01/2024	03/20/2024	02/01/24 Ad: Utility Floater Positi	20.1170 · Printing & Publishing	Gas Utility Department	54.15
	Bill	02/01/2024	03/20/2024	notice of ordinances 2024-2 thru	20.1170 · Printing & Publishing	General Fund	28.74
	Bill	02/08/2024	03/20/2024	02/08/24 Ad: Utility Floater Positi	20.1170 · Printing & Publishing	Gas Utility Department	54.15
	Bill	02/15/2024	03/20/2024	02/15/24 Ad: Utility Floater Positi	20.1170 · Printing & Publishing	Gas Utility Department	54.15
	Bill	02/15/2024	03/20/2024	notice of liquor license-Short Sto	20.1170 · Printing & Publishing	General Fund	11.42
	Bill	02/15/2024	03/20/2024	02/07/24 Minutes/Claims	20.1170 · Printing & Publishing	General Fund	62.26
	Bill	02/22/2024	03/20/2024	02/22/24 Ad: Utility Floater Positi	20.1170 · Printing & Publishing	Gas Utility Department	54.15
	Bill	02/29/2024	03/20/2024	02/29/24 Ad: Utility Floater Positi	20.1170 · Printing & Publishing	Gas Utility Department	54.15
	Bill	02/29/2024	03/20/2024	02/29/24 Minutes/Claims	20.1170 · Printing & Publishing	General Fund	53.79
	Bill	02/08/2024	03/20/2024	Help Wanted	20.1170 · Printing & Publishing	Library Department	22.65
	Bill	02/15/2024	03/20/2024	Help Wanted	20.1170 · Printing & Publishing	Library Department	22.65
Total Harlan County Journal							472.26
Hogeland's Market-37							
	Bill	03/07/2024	03/20/2024	TP	30.1120 · Supplies	General Fund	14.99
	Bill	03/18/2024	03/20/2024	Aud-paper towels, cleaning suppl	30.1120 · Supplies	Community Buildings De	19.27
	Bill	03/18/2024	03/20/2024	JC-paper towels, TP, cleaning su	30.1120 · Supplies	Community Buildings De	109.38
	Bill	03/18/2024	03/20/2024	cleaning supplies	30.1120 · Supplies	General Fund	4.99
	Bill	03/18/2024	03/20/2024	cleaning supplies	30.1120 · Supplies	Airport Fund	15.57
	Bill	03/15/2024	03/20/2024	coffee	30.1120 · Supplies	General Fund	14.39
Total Hogeland's Market-37							178.59

City of Alma
Unpaid Claims by Vendor
 March 7, 2024 thru March 20, 2024

	Type	Date	Due Date	Memo	Account	Class	Amount
Hogeland's Market-47							
	Bill	02/20/2024	03/20/2024	milk, hvy whip cream	30.1042 · Purchases Beverages	Golf Fund	7.48
	Bill	02/20/2024	03/20/2024	limes	30.1044 · Purchases Food	Golf Fund	1.95
	Bill	02/20/2024	03/20/2024	pop purchased	30.1047 · Purchases Pop	Golf Fund	16.98
	Bill	03/08/2024	03/20/2024	celsius water	30.1042 · Purchases Beverages	Golf Fund	13.98
	Bill	03/08/2024	03/20/2024	limes	30.1044 · Purchases Food	Golf Fund	4.72
Total Hogeland's Market-47							45.11
Holdrege Auto Parts, Inc.							
	Bill	02/06/2024	03/20/2024	bar oil & engine oil	20.1200 · Repairs & Maint. Equipment	Golf Fund	35.77
Total Holdrege Auto Parts, Inc.							35.77
Midwest Turf							
	Bill	02/27/2024	03/20/2024	double driven spindle	20.1200 · Repairs & Maint. Equipment	Golf Fund	663.37
Total Midwest Turf							663.37
Municipal Supply Inc. of Nebraska							
	Bill	03/08/2024	03/20/2024	24" HYMAX CLAMP	20.1200 · Repairs & Maint. Equipment	Wastewater Utility Depa	538.28
	Bill	03/08/2024	03/20/2024	HOSE CLAMPS, REPAIR CLAM	20.1200 · Repairs & Maint. Equipment	Water Utility Departmen	168.99
Total Municipal Supply Inc. of Nebraska							707.27
Mutual of Omaha							
	Bill	03/07/2024	03/20/2024	Russ-Life/AD&D	10.2010 · Emp Health & Life Insurance	Gas Utility Department	4.68
	Bill	03/07/2024	03/20/2024	Keri-Life/AD&D	10.2010 · Emp Health & Life Insurance	Library Department	4.68
	Bill	03/07/2024	03/20/2024	Travis-Life/AD&D	10.2010 · Emp Health & Life Insurance	Street Department	3.60
	Bill	03/07/2024	03/20/2024	Travis-Life/AD&D	10.2010 · Emp Health & Life Insurance	Wastewater Utility Depa	3.60
	Bill	03/07/2024	03/20/2024	Scott-Life/AD&D	10.2010 · Emp Health & Life Insurance	Water Utility Departmen	7.20
	Bill	03/07/2024	03/20/2024	Kent-Life/AD&D	10.2010 · Emp Health & Life Insurance	Gas Utility Department	7.20
	Bill	03/07/2024	03/20/2024	Tashia-Life/AD&D	10.2010 · Emp Health & Life Insurance	Water Utility Departmen	3.60
	Bill	03/07/2024	03/20/2024	Tashia-Life/AD&D	10.2010 · Emp Health & Life Insurance	General Fund	3.60
	Bill	03/07/2024	03/20/2024	Bowde-Life/AD&D	10.2010 · Emp Health & Life Insurance	Sanitation Department	7.20
	Bill	03/07/2024	03/20/2024	Dawn-Life/AD&D	10.2010 · Emp Health & Life Insurance	Gas Utility Department	7.20
Total Mutual of Omaha							52.56
Mutual of Omaha-Glf							
	Bill	03/07/2024	03/20/2024	Jordy-Life/AD&D	10.2010 · Emp Health & Life Insurance	Golf Fund	7.20
Total Mutual of Omaha-Glf							7.20

City of Alma
Unpaid Claims by Vendor
 March 7, 2024 thru March 20, 2024

Type	Date	Due Date	Memo	Account	Class	Amount
National Public Gas Agency						
Bill	03/13/2024	03/20/2024	Gas purchased	20.1070 · Gas Purchased	Gas Utility Department	4,727.49
Total National Public Gas Agency						4,727.49
Nebraska Golf & Terf						
Credit	01/01/2024	01/01/2024	OTH - CCPR 6 PASS ACCEL C/	20.1200 · Repairs & Maint. Equipment	Golf Fund	(30.04)
Bill	03/05/2024	03/20/2024	throttle cable, screw torx	20.1200 · Repairs & Maint. Equipment	Golf Fund	40.59
Total Nebraska Golf & Terf						10.55
Nebraska Library Commission						
Bill	03/08/2024	03/20/2024	Pinoeer Consortium Fees	20.1035 · Dues & Fees	Library Department	840.00
Total Nebraska Library Commission						840.00
Nebraska Public Health Environmental Lab						
Bill	03/12/2024	03/20/2024	Nitrate, Coliform testing	20.1280 · Water Testing	Water Utility Department	62.00
Total Nebraska Public Health Environmental Lab						62.00
Nebraska Public Power District, glf						
Bill	03/01/2024	03/20/2024	52297 / Storage Shed/Country Cl	20.1040 · Electric Expense	Golf Fund	123.09
Bill	03/01/2024	03/20/2024	52345 / Club House	20.1040 · Electric Expense	Golf Fund	254.99
Total Nebraska Public Power District, glf						378.08
Nebraska Public Power District,gv't						
Bill	03/01/2024	03/20/2024	Municipal Lighting -52274	20.1040 · Electric Expense	Street Department	2,408.53
Bill	03/01/2024	03/20/2024	City Office 614 Main - 52276	20.1040 · Electric Expense	General Fund	137.96
Bill	03/01/2024	03/20/2024	Siren 614 Main -52285	20.1040 · Electric Expense	Fire Department	31.58
Bill	03/01/2024	03/20/2024	Ball Field -52294	20.1040 · Electric Expense	Recreation Department	31.58
Bill	03/01/2024	03/20/2024	Shelter House -52300	20.1040 · Electric Expense	Park Department	31.58
Bill	03/01/2024	03/20/2024	Sign N RR Track & Main St/Hwy	20.1040 · Electric Expense	Street Department	148.14
Bill	03/01/2024	03/20/2024	Comm Bldg-Main St -52312	20.1040 · Electric Expense	Community Buildings De	63.59
Bill	03/01/2024	03/20/2024	210 Church Outlet & Light -52314	20.1040 · Electric Expense	Street Department	9.53
Bill	03/01/2024	03/20/2024	Auditorium 807 Main St -52317	20.1040 · Electric Expense	Community Buildings De	106.10
Bill	03/01/2024	03/20/2024	Caring Cupboard -52320	20.1040 · Electric Expense	Community Buildings De	154.66
Bill	03/01/2024	03/20/2024	Gas Storage 411 Main -52323	20.1040 · Electric Expense	Gas Utility Department	33.57
Bill	03/01/2024	03/20/2024	RV Trailer Park 501 South -5232	20.1040 · Electric Expense	RV Park Fund	30.00
Bill	03/01/2024	03/20/2024	City Shop 501 Main -52329	20.1040 · Electric Expense	Shop Department	112.21
Bill	03/01/2024	03/20/2024	North Siren Hwy 136 -52335	20.1040 · Electric Expense	Fire Department	47.37
Bill	03/01/2024	03/20/2024	Well Control -Division -52338	20.1040 · Electric Expense	Water Utility Department	31.58

City of Alma
Unpaid Claims by Vendor
March 7, 2024 thru March 20, 2024

Type	Date	Due Date	Memo	Account	Class	Amount
Bill	03/01/2024	03/20/2024	Siren @ 100 2nd St -52340	20.1040 · Electric Expense	Fire Department	47.37
Bill	03/01/2024	03/20/2024	Filtering Station-Division -52343	20.1040 · Electric Expense	Street Department	160.93
Bill	03/01/2024	03/20/2024	Walking Path -52351	20.1040 · Electric Expense	Pheasant Ridge Trail De	211.07
Bill	03/01/2024	03/20/2024	Gazebo Lights -52354	20.1040 · Electric Expense	Street Department	48.45
Bill	03/01/2024	03/20/2024	Sanitation -52363	20.1040 · Electric Expense	Sanitation Department	253.71
Bill	03/01/2024	03/20/2024	Swimming Pool -24578	20.1040 · Electric Expense	Pool Department	54.07
Bill	03/01/2024	03/20/2024	Johnson Center LED Sign -25596	20.1040 · Electric Expense	Community Buildings De	23.22
Total Nebraska Public Power District,gv't						4,176.80
Nebraska Rural Water Association						
Bill	02/19/2024	03/20/2024	2024 Annual Conference-Scott	20.1180 · Professional & School	Water Utility Department	445.00
Bill	02/19/2024	03/20/2024	2024 Annual Conference-Kent	20.1180 · Professional & School	Water Utility Department	445.00
Total Nebraska Rural Water Association						890.00
Platinum Awards & Gifts						
Bill	03/01/2024	03/20/2024	trail end sign	30.1100 · Signs & Posts	Pheasant Ridge Trail De	20.85
Total Platinum Awards & Gifts						20.85
Principal						
Bill	03/07/2024	03/20/2024	Vision Insurance	10.2030 · Employee Eyecare Insurance	Gas Utility Department	18.87
Bill	03/07/2024	03/20/2024	Vision Insurance	10.2030 · Employee Eyecare Insurance	Library Department	6.29
Bill	03/07/2024	03/20/2024	Vision Insurance	10.2030 · Employee Eyecare Insurance	Street Department	3.14
Bill	03/07/2024	03/20/2024	Vision Insurance	10.2030 · Employee Eyecare Insurance	Wastewater Utility Depa	3.14
Bill	03/07/2024	03/20/2024	Vision Insurance	10.2030 · Employee Eyecare Insurance	Water Utility Department	9.44
Bill	03/07/2024	03/20/2024	Vision Insurance	10.2030 · Employee Eyecare Insurance	Sanitation Department	6.29
Bill	03/07/2024	03/20/2024	Vision Insurance	10.2030 · Employee Eyecare Insurance	General Fund	3.15
Bill	03/07/2024	03/20/2024	Dental Insurance	10.2020 · Employee Dental Insurance	Gas Utility Department	120.57
Bill	03/07/2024	03/20/2024	Dental Insurance	10.2020 · Employee Dental Insurance	Library Department	40.19
Bill	03/07/2024	03/20/2024	Dental Insurance	10.2020 · Employee Dental Insurance	Street Department	20.09
Bill	03/07/2024	03/20/2024	Dental Insurance	10.2020 · Employee Dental Insurance	Wastewater Utility Depa	20.09
Bill	03/07/2024	03/20/2024	Dental Insurance	10.2020 · Employee Dental Insurance	Water Utility Department	60.29
Bill	03/07/2024	03/20/2024	Dental Insurance	10.2020 · Employee Dental Insurance	Sanitation Department	40.19
Bill	03/07/2024	03/20/2024	Dental Insurance	10.2020 · Employee Dental Insurance	General Fund	20.10
Total Principal						371.84

City of Alma
Unpaid Claims by Vendor
 March 7, 2024 thru March 20, 2024

	Type	Date	Due Date	Memo	Account	Class	Amount
Principal-Golf							
	Bill	03/07/2024	03/20/2024	Dental Insurance	10.2020 - Employee Dental Insurance	Golf Fund	40.19
	Bill	03/07/2024	03/20/2024	Vision Insurance	10.2030 - Employee Eyecare Insurance	Golf Fund	6.29
Total Principal-Golf							46.48
QT Petroleum On Demand							
	Bill	03/10/2024	03/20/2024	Base Network Access	20.1035 - Dues & Fees	Airport Fund	1,195.00
	Bill	03/10/2024	03/20/2024	Annual Cell Plan	20.1035 - Dues & Fees	Airport Fund	480.00
Total QT Petroleum On Demand							1,675.00
S & W Auto Parts-gov't							
	Bill	03/06/2024	03/20/2024	truck lift for shop	50.1300 - Cap Outlay - Equip & fixtures	Gas Utility Department	8,259.00
	Bill	03/04/2024	03/20/2024	12ga 2 wire	20.1200 - Repairs & Maint. Equipment	Street Department	7.59
	Bill	03/13/2024	03/20/2024	towels	30.1120 - Supplies	Sanitation Department	12.49
	Bill	03/13/2024	03/20/2024	alternator & battery	20.1200 - Repairs & Maint. Equipment	Wastewater Utility Depa	791.75
	Bill	03/07/2024	03/20/2024	fuse	30.1120 - Supplies	Wastewater Utility Depa	2.56
	Bill	03/08/2024	03/20/2024	mirror	20.1200 - Repairs & Maint. Equipment	Water Utility Department	22.79
	Bill	03/13/2024	03/20/2024	battery cable, terminal nut-bolt - I	20.1200 - Repairs & Maint. Equipment	Wastewater Utility Depa	35.90
Total S & W Auto Parts-gov't							9,132.08
Samantha Kresser							
	Bill	03/11/2024	03/20/2024	March Cleaning Services	10.4005 - Nonemployee Compensation	Airport Fund	25.00
	Bill	03/11/2024	03/20/2024	March Cleaning Services	10.4005 - Nonemployee Compensation	General Fund	86.25
	Bill	03/11/2024	03/20/2024	March Cleaning Services	10.4005 - Nonemployee Compensation	Community Buildings De	488.75
Total Samantha Kresser							600.00
Turnbull Land Recovery							
	Bill	03/11/2024	03/20/2024	stump removal & clean up of RV	20.1210 - Repairs & Maint. Grounds	RV Park Fund	3,750.00
Total Turnbull Land Recovery							3,750.00
Twin Valleys P.P.D.							
	Bill	03/06/2024	03/20/2024	29397001 W/SW 2-2-18	20.1040 - Electric Expense	Water Utility Department	198.94
	Bill	03/06/2024	03/20/2024	29397003 W/SWSW 2-2-18	20.1040 - Electric Expense	Water Utility Department	436.25
	Bill	03/06/2024	03/20/2024	29397004 SWNW 27-2-18	20.1040 - Electric Expense	Airport Fund	138.06
	Bill	03/06/2024	03/20/2024	29397005 SENE 28-2-18 Termin	20.1040 - Electric Expense	Airport Fund	71.49
Total Twin Valleys P.P.D.							844.74

City of Alma
Unpaid Claims by Vendor
 March 7, 2024 thru March 20, 2024

	Type	Date	Due Date	Memo	Account	Class	Amount
USTI - Vadim							
	Bill	03/05/2024	03/20/2024	E-Statement bills - Feb	20.1025 - Computer Services & Software	Gas Utility Department	34.13
	Bill	03/05/2024	03/20/2024	E-Statement bills - Feb	20.1025 - Computer Services & Software	Water Utility Department	34.13
	Bill	03/05/2024	03/20/2024	E-Statement bills - Feb	20.1025 - Computer Services & Software	Wastewater Utility Department	34.12
	Bill	03/05/2024	03/20/2024	E-Statement bills - Feb	20.1025 - Computer Services & Software	Sanitation Department	34.13
	Bill	03/05/2024	03/20/2024	ePrint Postage - Feb	20.1160 - Postage & Freight Expense	Gas Utility Department	60.06
	Bill	03/05/2024	03/20/2024	ePrint Postage - Feb	20.1160 - Postage & Freight Expense	Water Utility Department	60.06
	Bill	03/05/2024	03/20/2024	ePrint Postage - Feb	20.1160 - Postage & Freight Expense	Wastewater Utility Department	60.05
	Bill	03/05/2024	03/20/2024	ePrint Postage - Feb	20.1160 - Postage & Freight Expense	Sanitation Department	60.06
Total USTI - Vadim							376.74
Verizon Wireless-City							
	Bill	02/28/2024	03/20/2024	Administrator Cell 0759	20.1240 - Telephone Expense	General Fund	42.88
	Bill	02/28/2024	03/20/2024	Gas Cell 1022	20.1240 - Telephone Expense	Gas Utility Department	54.28
	Bill	02/28/2024	03/20/2024	On Call Cell 1047	20.1240 - Telephone Expense	Gas Utility Department	50.13
	Bill	02/28/2024	03/20/2024	Water Cell 1278/ 9240	20.1240 - Telephone Expense	Water Utility Department	42.88
	Bill	02/28/2024	03/20/2024	Wastewater Cell 2406	20.1240 - Telephone Expense	Wastewater Utility Department	42.88
	Bill	02/28/2024	03/20/2024	Sanitation Cell 0610	20.1240 - Telephone Expense	Sanitation Department	42.88
Total Verizon Wireless-City							275.93
EFT'S							
Eagle Distributing of Grand Island	03/07/2024	03/07/2024	Beer	30.1041 - Purchases Beer	Golf Fund	397.65	
Eagle Distributing of Grand Island	03/14/2024	03/14/2024	Beer	30.1041 - Purchases Beer	Golf Fund	287.90	
Johnson Brothers of Nebraska	03/12/2024	04/11/2024	Liquor	30.1045 - Purchases Liquor	Golf Fund	1,079.40	
Nebraskaland Distributors	03/06/2024	03/06/2024	Beer	30.1041 - Purchases Beer	Golf Fund	204.60	
Nebraskaland Distributors	03/13/2024	03/13/2024	Beer	30.1041 - Purchases Beer	Golf Fund	142.24	
Republic National Distributing Company	03/13/2024	04/12/2024	Liquor	30.1045 - Purchases Liquor	Golf Fund	46.00	
Republic National Distributing Company	03/13/2024	03/13/2024	Liquor	30.1045 - Purchases Liquor	Golf Fund	86.92	
Southern Glazer's of NE	03/13/2024	04/12/2024	Liquor	30.1045 - Purchases Liquor	Golf Fund	845.66	
Nebraska Department of Revenue	03/20/2024	03/20/2024	February Sales Tax	20.1230 - Sales Tax in Sales	Gas Utility Department	3,940.05	
Nebraska Department of Revenue	03/20/2024	03/20/2024	February Sales Tax	20.1230 - Sales Tax in Sales	Water Utility Department	253.55	
Nebraska Department of Revenue	03/20/2024	03/20/2024	February Sales Tax	20.1230 - Sales Tax in Sales	Wastewater Utility Department	496.03	
Nebraska Department of Revenue	03/20/2024	03/20/2024	February Sales Tax-Golf	20.1231 - Sales Tax in Sales - Golf	General Fund	871.48	
							8,651.48

City of Alma
Unpaid Claims by Vendor
 March 7, 2024 thru March 20, 2024

Type	Date	Due Date	Memo	Account	Class	Amount
PAYROLL & BENEFITS	03/14/2024	03/14/2024	Payroll & Benefits		Gas Utility Department	5,927.19
	03/14/2024	03/14/2024	Payroll & Benefits		General Fund	2,401.90
	03/14/2024	03/14/2024	Payroll & Benefits		Golf Fund	3,996.16
	03/14/2024	03/14/2024	Payroll & Benefits		Library Department	2,095.78
	03/14/2024	03/14/2024	Payroll & Benefits		Sanitation Dept	1,594.70
	03/14/2024	03/14/2024	Payroll & Benefits		Street Department	2,486.04
	03/14/2024	03/14/2024	Payroll & Benefits		Water Utility Department	1,989.69
						<u>20,491.46</u>

Total Expenditures

3/20/2024

75,384.86

 Mayor Hal Haeker

 Councilwoman Dyann Collins

 Councilman Tom Moulton

 Councilman Chris Tripe

 Councilman Larry Casper

CITY OF ALMA
Monthly Treasurer's Report
February 29, 2024

Fund	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)
Description	Checking	Money	Cert of Deposit	Due From	(B+C+D+E)	Total	Transfers In	Total	(F+G+H-I)	(B+G+H-I)	(C+G+H-I)	Cert of Deposit	Due From
	Beginning	Market	Beginning	(Due To)	Beginning	Deposits	(Transfers Out)	Disbursements	Total	Checking	Money Market	Ending	(Due To)
	Balance	Balance	Balance	Balance	Balance	February-24	February-24	February-24	2/29/2024	2/29/2024	2/29/2024	2/29/2024	2/29/2024
General	\$ 95,060.86	\$ -	\$ 461,802.21	\$ -	\$ 556,863.07	\$ 41,043.12	\$ (423.79)	\$ 30,756.33	\$ 566,726.07	\$ 103,703.77	\$ -	\$ 463,022.30	\$ -
Fire Building	\$ (1,127.88)	\$ -	\$ -	\$ -	\$ (1,127.88)	\$ -	\$ -	\$ 163.23	\$ (1,291.11)	\$ (1,291.11)	\$ -	\$ -	\$ -
Electrical Fund	\$ 61,729.25	\$ -	\$ -	\$ -	\$ 61,729.25	\$ 17,363.68	\$ -	\$ -	\$ 79,092.93	\$ 79,092.93	\$ -	\$ -	\$ -
Police	\$ 6,936.00	\$ -	\$ -	\$ -	\$ 6,936.00	\$ -	\$ -	\$ 3,468.00	\$ 3,468.00	\$ 3,468.00	\$ -	\$ -	\$ -
Community Buildings	\$ 303,817.07	\$ -	\$ -	\$ -	\$ 303,817.07	\$ 630.00	\$ -	\$ 1,924.74	\$ 302,522.33	\$ 302,522.33	\$ -	\$ -	\$ -
Community Redevelopment Adv.	\$ 15,749.00	\$ -	\$ -	\$ -	\$ 15,749.00	\$ 8.11	\$ -	\$ -	\$ 15,757.11	\$ 15,757.11	\$ -	\$ -	\$ -
Park	\$ 158.32	\$ -	\$ -	\$ -	\$ 158.32	\$ -	\$ -	\$ 91.80	\$ 66.52	\$ 66.52	\$ -	\$ -	\$ -
Pool	\$ 112,183.74	\$ -	\$ -	\$ -	\$ 112,183.74	\$ 21,384.91	\$ -	\$ 240.33	\$ 133,328.32	\$ 133,328.32	\$ -	\$ -	\$ -
Recreation	\$ 1,121.50	\$ -	\$ -	\$ -	\$ 1,121.50	\$ -	\$ -	\$ 7,498.83	\$ (6,377.33)	\$ (6,377.33)	\$ -	\$ -	\$ -
Shop	\$ 1,171.57	\$ -	\$ -	\$ -	\$ 1,171.57	\$ -	\$ -	\$ 1,638.86	\$ (467.29)	\$ (467.29)	\$ -	\$ -	\$ -
Street	\$ 200,994.04	\$ -	\$ 270,000.00	\$ -	\$ 470,994.04	\$ 26,230.10	\$ -	\$ 16,792.26	\$ 480,431.88	\$ 210,431.88	\$ 270,000.00	\$ -	\$ -
Library	\$ 15,242.31	\$ -	\$ -	\$ -	\$ 15,242.31	\$ 101.00	\$ -	\$ 7,895.15	\$ 7,448.16	\$ 7,448.16	\$ -	\$ -	\$ -
Hospital Bond Sinking Fund	\$ 7,032.84	\$ -	\$ 232,650.07	\$ -	\$ 239,682.91	\$ 13.06	\$ 1,666.67	\$ -	\$ 241,362.64	\$ 8,712.57	\$ 232,650.07	\$ -	\$ -
Trail Project	\$ 4,168.04	\$ -	\$ -	\$ -	\$ 4,168.04	\$ -	\$ -	\$ 214.42	\$ 3,953.62	\$ 3,953.62	\$ -	\$ -	\$ -
Housing Rehab	\$ 18,328.05	\$ -	\$ -	\$ -	\$ 18,328.05	\$ 471.52	\$ -	\$ -	\$ 18,799.57	\$ 18,799.57	\$ -	\$ -	\$ -
Airport	\$ 49,288.91	\$ -	\$ 5,000.00	\$ -	\$ 54,288.91	\$ 2,022.65	\$ -	\$ 24,774.66	\$ 31,536.90	\$ 26,536.90	\$ 5,000.00	\$ -	\$ -
Gas	\$ 372,825.91	\$ -	\$ 410,000.00	\$ -	\$ 782,825.91	\$ 103,760.54	\$ -	\$ 59,312.17	\$ 827,274.28	\$ 417,274.28	\$ 410,000.00	\$ -	\$ -
Water	\$ 174,515.04	\$ -	\$ 90,000.00	\$ -	\$ 264,515.04	\$ 15,963.46	\$ -	\$ 11,596.49	\$ 268,882.01	\$ 178,882.01	\$ 90,000.00	\$ -	\$ -
Wastewater	\$ 13,523.00	\$ -	\$ 7,000.00	\$ -	\$ 20,523.00	\$ 8,017.40	\$ -	\$ 3,515.47	\$ 25,024.93	\$ 18,024.93	\$ 7,000.00	\$ -	\$ -
Sanitation	\$ 132,586.77	\$ -	\$ -	\$ -	\$ 132,586.77	\$ 18,329.15	\$ -	\$ 12,636.33	\$ 138,279.59	\$ 138,279.59	\$ -	\$ -	\$ -
Golf	\$ 28,336.12	\$ -	\$ -	\$ -	\$ 28,336.12	\$ 15,119.12	\$ (1,242.88)	\$ 19,628.21	\$ 22,584.15	\$ 22,584.15	\$ -	\$ -	\$ -
RV Park	\$ 207,038.16	\$ -	\$ -	\$ -	\$ 207,038.16	\$ 36,880.00	\$ -	\$ 39.26	\$ 243,878.90	\$ 243,878.90	\$ -	\$ -	\$ -
Totals	\$ 1,820,678.62	\$ -	\$ 1,476,452.28	\$ -	\$ 3,297,130.90	\$ 307,337.82	\$ -	\$ 202,186.54	\$ 3,402,282.18	\$ 1,924,609.81	\$ -	\$ 1,477,672.37	\$ -

General Fund & Golf Fund \$ 1,881,340.56

Bank Account	Bank Account				(1)	(2)	(3)	(1+2-3)
Description	Number				Balance	Deposits	Disbursements	Reconciled Balance
					1/31/2024			2/29/2024
General Checking	55600410				\$ 1,749,263.71	\$ 297,672.52	\$ (423.79)	\$ 1,847,941.64
Golf Club Bar Checking	153957				\$ 29,014.89	\$ 20,882.05	\$ (1,242.88)	\$ 24,798.88
Housing Rehab Savings	58572920				\$ 18,328.05	\$ 471.52	\$ -	\$ 18,799.57
Hospital Sinking Fund Savings	37665320				\$ 7,032.84	\$ 13.06	\$ 1,666.67	\$ 8,712.57
CRA Checking	59772010				\$ 15,749.00	\$ 8.11	\$ -	\$ 15,757.11
Credit Card Account	58513010				\$ 20,379.08	\$ 27,705.85	\$ -	\$ 27,435.20
Community Bank CD 16475	16475	24 Month	4.00%	3/6/2024	\$ 80,000.00	\$ -	\$ -	\$ 80,000.00
Banner Capital Bank CD 7595	7595	24 Month	4.00%	4/7/2024	\$ 40,000.00	\$ -	\$ -	\$ 40,000.00
Banner Capital Bank CD 45750	45750	18 Month	4.00%	7/9/2024	\$ 110,482.94	\$ -	\$ -	\$ 110,482.94
Banner Capital Bank CD 48218	48218	18 Month	4.00%	7/9/2024	\$ 110,482.94	\$ -	\$ -	\$ 110,482.94
Banner Capital Bank CD 47002	47002	18 Month	4.00%	7/13/2024	\$ 109,721.40	\$ -	\$ -	\$ 109,721.40
Banner Capital Bank CD 40499	40499	12 Month	5.50%	10/11/2024	\$ 50,709.82	\$ -	\$ -	\$ 50,709.82
Banner Capital Bank CD 47033	47033	12 Month	5.50%	10/11/2024	\$ 50,709.82	\$ -	\$ -	\$ 50,709.82
First State Bank CD - Hospital	310411	6 Month	5.50%	3/28/2024	\$ 232,650.07	\$ -	\$ -	\$ 232,650.07
First State Bank CD 410310	410310	11 Month	5.50%	8/14/2024	\$ 103,740.97	\$ -	\$ -	\$ 103,740.97
First State Bank CD 40026	40026	12 Month	5.50%	10/27/2024	\$ 211,195.32	\$ -	\$ -	\$ 211,195.32
First State Bank CD 410328	410328	13 Month	5.50%	3/5/2025	\$ 106,627.51	\$ 345.30	\$ -	\$ 106,972.81
First State Bank CD 410329	410329	13 Month	5.50%	3/5/2025	\$ 106,627.51	\$ 345.30	\$ -	\$ 106,972.81
First State Bank CD 410330	410330	13 Month	5.50%	3/5/2025	\$ 111,392.70	\$ 360.73	\$ -	\$ 111,753.43
First State Bank CD 410331	410331	13 Month	5.50%	3/5/2025	\$ 52,111.28	\$ 168.76	\$ -	\$ 52,280.04
Totals					\$ 3,316,219.85	\$ 347,973.20	\$ -	\$ 3,421,117.34

CD's = \$ 1,477,672.37

City of Alma
Year to Date Treasurer Report
February 29, 2024

	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)
	Checking	Money	Cert of Deposit	Due From	Total	Total	Transfers In	Total	Total	(B+G+H-I)	(C+G+H-I)	Cert of Deposit	Due From
	Beginning	Market	Beginning	(Due To)	Beginning	Deposits	Transfers (Out)	Disbursements	Ending	Checking	Money Market	Ending	(Due To)
Fund	Balance	Balance	Balance	Balance	Balance	YTD	YTD	YTD	Balance	Ending	Ending	Balance	(Due To)
Description	10/1/2023	10/1/2023	10/1/2023	10/1/2023	10/1/2023	2/29/2024	2/29/2024	2/29/2024	2/29/2024	2/29/2024	2/29/2024	2/29/2024	2/29/2024
General	\$ 96,190.05		\$ 440,887.27	\$ -	\$ 537,077.32	\$ 222,855.91	\$ (85,945.79)	\$ 107,261.37	\$ 566,726.07	\$ 103,703.77		\$ 463,022.30	\$ -
Fire Building	\$ -		\$ -	\$ -	\$ -	\$ -	\$ 2,000.00	\$ 3,291.11	\$ (1,291.11)	\$ (1,291.11)		\$ -	\$ -
Electrical Fund	\$ 5,179.81		\$ -	\$ -	\$ 5,179.81	\$ 75,404.90	\$ -	\$ 1,491.78	\$ 79,092.93	\$ 79,092.93		\$ -	\$ -
Police	\$ -		\$ -	\$ -	\$ -	\$ -	\$ 20,808.00	\$ 17,340.00	\$ 3,468.00	\$ 3,468.00		\$ -	\$ -
Community Buildings	\$ 380,897.95		\$ -	\$ -	\$ 380,897.95	\$ 2,283.56	\$ -	\$ 80,659.18	\$ 302,522.33	\$ 302,522.33		\$ -	\$ -
CRA	\$ 5,044.11		\$ -	\$ -	\$ 5,044.11	\$ 15,741.36	\$ -	\$ 5,028.36	\$ 15,757.11	\$ 15,757.11		\$ -	\$ -
Park	\$ -		\$ -	\$ -	\$ -	\$ 678.31	\$ 5,000.00	\$ 5,611.79	\$ 66.52	\$ 66.52		\$ -	\$ -
Pool	\$ 41,260.33		\$ -	\$ -	\$ 41,260.33	\$ 114,838.67	\$ -	\$ 22,770.68	\$ 133,328.32	\$ 133,328.32		\$ -	\$ -
Recreation	\$ -		\$ -	\$ -	\$ -	\$ 17,768.52	\$ 5,000.00	\$ 29,145.85	\$ (6,377.33)	\$ (6,377.33)		\$ -	\$ -
Shop	\$ -		\$ -	\$ -	\$ -	\$ -	\$ 5,000.00	\$ 5,467.29	\$ (467.29)	\$ (467.29)		\$ -	\$ -
Street	\$ 198,066.97		\$ 270,000.00	\$ -	\$ 468,066.97	\$ 138,752.40	\$ -	\$ 126,387.49	\$ 480,431.88	\$ 210,431.88		\$ 270,000.00	\$ -
Library	\$ -		\$ -	\$ -	\$ -	\$ 16,330.50	\$ 25,000.00	\$ 33,882.34	\$ 7,448.16	\$ 7,448.16		\$ -	\$ -
Hospital Bond Sinking Fund	\$ 328.84		\$ 229,468.94	\$ -	\$ 229,797.78	\$ 3,221.51	\$ 8,333.35	\$ (10.00)	\$ 241,362.64	\$ 8,712.57		\$ 232,650.07	\$ -
Trail Project	\$ -		\$ -	\$ -	\$ -	\$ 5,257.00	\$ 5,000.00	\$ 6,303.38	\$ 3,953.62	\$ 3,953.62		\$ -	\$ -
Housing Rehab	\$ 16,632.13		\$ -	\$ -	\$ 16,632.13	\$ 2,232.51	\$ -	\$ 65.07	\$ 18,799.57	\$ 18,799.57		\$ -	\$ -
Airport	\$ 54,368.15		\$ 5,000.00	\$ -	\$ 59,368.15	\$ 26,081.83	\$ -	\$ 53,913.08	\$ 31,536.90	\$ 26,536.90		\$ 5,000.00	\$ -
Gas	\$ 383,867.49		\$ 410,000.00	\$ -	\$ 793,867.49	\$ 295,263.93	\$ -	\$ 261,857.14	\$ 827,274.28	\$ 417,274.28		\$ 410,000.00	\$ -
Water	\$ 140,540.41		\$ 90,000.00	\$ -	\$ 230,540.41	\$ 124,551.59	\$ -	\$ 86,209.99	\$ 268,882.01	\$ 178,882.01		\$ 90,000.00	\$ -
Wastewater	\$ 4,329.58		\$ 7,000.00	\$ -	\$ 11,329.58	\$ 47,556.28	\$ -	\$ 33,860.93	\$ 25,024.93	\$ 18,024.93		\$ 7,000.00	\$ -
Sanitation	\$ 112,205.81		\$ -	\$ -	\$ 112,205.81	\$ 86,821.06	\$ -	\$ 60,747.28	\$ 138,279.59	\$ 138,279.59		\$ -	\$ -
Golf	\$ 27,591.88		\$ -	\$ -	\$ 27,591.88	\$ 71,207.26	\$ 9,804.44	\$ 86,019.43	\$ 22,584.15	\$ 22,584.15		\$ -	\$ -
RV Park	\$ 215,073.47		\$ -	\$ -	\$ 215,073.47	\$ 47,248.00	\$ -	\$ 18,442.57	\$ 243,878.90	\$ 243,878.90		\$ -	\$ -
Totals	\$ 1,681,576.98	\$ -	\$ 1,452,356.21	\$ -	\$ 3,133,933.19	\$ 1,314,095.10	\$ 0.00	\$ 1,045,746.11	\$ 3,402,282.18	\$ 1,924,609.81	\$ -	\$ 1,477,672.37	\$ -

APPLICATION FOR LIQUOR LICENSE CHECKLIST RETAIL

NEBRASKA LIQUOR CONTROL COMMISSION
301 CENTENNIAL MALL SOUTH
PO BOX 95046
LINCOLN, NE 68509-5046
PHONE: (402) 471-2571
FAX: (402) 471-2814
EMAIL: lcc.frontdesk@nebraska.gov
WEBSITE: www.lcc.nebraska.gov

License
Class: C

License Number:

126257

RECEIVED

Office Use only

IAN 26 2024
Date Stamp HERE ONLY

Do not stamp any of the following pages

**NEBRASKA LIQUOR
CONTROL COMMISSION**

Office Use Only

NEW / REPLACING 123674

TOP Yes / No

Hot List Yes / No

Initial: KF

PLEASE READ CAREFULLY

See directions on the next page. Provide all the items requested. Failure to provide any item will cause this application to be returned or placed on hold. All documents must be legible. Any false statement or omission may result in the denial, suspension, cancellation or revocation of your license. If your operation depends on receiving a liquor license, the Nebraska Liquor Control Commission cautions you that if you purchase, remodel, start construction, spend or commit money that you do so at your own risk. Prior to submitting your application review the application carefully to ensure that all sections are complete, and that any omissions or errors have not been made. You may want to check with the city/village or county clerk, where you are making application, to see if any additional requirements must be met before submitting application to the Nebraska Liquor Control Commission.

APPLICANT NAME Pronto Alma, LLC

TRADE (DBA) NAME Pronto Alma

PREVIOUS TRADE (DBA) NAME _____

CONTACT NAME AND PHONE NUMBER Mike Schroer- (308)530-8914

CONTACT EMAIL ADDRESS mrsproperties11@gmail.com

⊖
⊖

1-31-2028

Office use only

PAYMENT TYPE Payport

AMOUNT 5400

RCPT

RECEIVED: 1/25/24

DATE DEPOSITED _____



2400000981

FORM 100
REV 12/7/2022
PAGE 1

**CLASS OF LICENSE FOR WHICH APPLICATION IS MADE AND FEES
CHECK DESIRED CLASS**

RETAIL LICENSE(S) Application Fee \$400 (nonrefundable)
CLASS C LICENSE TERM IS FROM NOVEMBER 1 – OCTOBER 31
ALL OTHER CLASSES TERM IS MAY 1 – APRIL 30

- ☐ A BEER, ON SALE ONLY
- ☐ B BEER, OFF SALE ONLY**
- ☒ C BEER, WINE, DISTILLED SPIRITS, ON AND OFF SALE**
Do you intend to sale cocktails to go as allowed under Neb Rev. Statute 53-123.04(4) YES ☐ NO ☒
- ☐ D BEER, WINE, DISTILLED SPIRITS, OFF SALE ONLY**
- ☐ F BOTTLE CLUB,
- ☐ I BEER, WINE, DISTILLED SPIRITS, ON SALE ONLY
Do you intend to sale cocktails to go as allowed under Neb Rev. Statute 53-123.04(5) YES ☐ NO ☐
- ☐ J LIMITED ALCOHOLIC LIQUOR, OFF SALE – MUST INCLUDE SUPPLEMENTAL FORM 120
- ☐ AB BEER, ON AND OFF SALE
- ☐ AD BEER ON SALE ONLY, BEER, WINE, DISTILLED SPIRITS OFF SALE
- ☐ IB BEER, WINE, DISTILLED SPIRITS ON SALE, BEER OFF SALE ONLY
- ☐ Class K Catering endorsement (Submit Form 106) – Catering license (K) expires same as underlying retail license
- ☐ Class G Growler endorsement (Submit Form 165) – Class C licenses only

**Class B, Class C, Class D license do you intend to allow drive through services under Neb Rev. Statute 53-178.01(2) YES ☐ NO ☒

ADDITIONAL FEES WILL BE ASSESSED AT THE CITY/VILLAGE OR COUNTY LEVEL WHEN THE LICENSE IS ISSUED

CHECK TYPE OF LICENSE FOR WHICH YOU ARE APPLYING

- ☐ Individual License (requires insert FORM 104)
- ☐ Partnership License (requires insert FORM 105)
- ☐ Corporate License (requires FORM 101 & FORM 103)
- ☒ Limited Liability Company (LLC) (requires FORM 102 & FORM 103)

NAME OF ATTORNEY OR FIRM ASSISTING WITH APPLICATION (if applicable)

Name Matthew D. Pederson Phone Number 308-532-9744

Firm Name Pederson Law Office

Email address matt@pedersonlawoffice.net

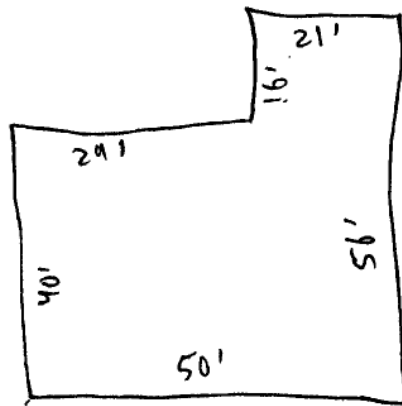
Should we contact you with any questions on the application? YES ☒ NO ☐

PREMISES INFORMATIONTrade Name (doing business as) Pronto AlmaStreet Address 1008 7th St.City Alma County Harlan 51 Zip Code 68920 +2126Premises Telephone number 308-530-8914Business e-mail address mrsproperties11@gmail.comIs this location inside the city/village corporate limits YES X NO **MAILING ADDRESS (where you want to receive mail from the Commission)**Check if same as premises Name Pronto Alma, LLCStreet Address 1102 Tanner Court, P.O. Box 1532City North Platte State NE Zip Code 68101 +1532**DESCRIPTION AND DIAGRAM OF THE AREA TO BE LICENSED**

IN THE SPACE PROVIDED BELOW DRAW OR ATTACH A DIAGRAM OF THE AREA TO BE LICENSED
DO NOT SEND BLUEPRINTS, ARCHITECT OR CONSTRUCTION DRAWINGS
PROVIDE LENGTH X WIDTH IN FEET (NOT SQUARE FOOTAGE)
INDICATE THE DIRECTION OF NORTH

Building length 56' x width 50' in feetIs there a basement? Yes No X If yes, length x width in feetIs there an outdoor area? Yes No X If yes, length x width in feet+

*If including an outdoor area permanent fencing is required. Please contact the local governing body for other requirements regarding fencing

Number of floors of the building 1**PROVIDE DIAGRAM OF AREA TO BE LICENSED BELOW OR ATTACH SEPARATE SHEET**

APPLICANT INFORMATION**1. READ CAREFULLY. ANSWER COMPLETELY AND ACCURATELY §53-125(5)**

Has anyone who is a party to this application, or their spouse, EVER been convicted of or plead guilty to any charge. Charge means any charge alleging a felony, misdemeanor, violation of a federal or state law; a violation of a local law, ordinance or resolution. List the nature of the charge, where the charge occurred and the year and month of the conviction or plea. Also list any charges pending at the time of this application. If more than one party, please list charges by each individual's name.

Include traffic violations. Commission must be notified of any arrests and/or convictions that may occur after the date of signing this application.

 YES ☒ NO If yes, please explain below or attach a separate page

Name of Applicant	Date of Conviction (mm/yyyy)	Where Convicted (city & state)	Description of Charge	Disposition

2. Was this premise licensed as liquor licensed business within the last two (2) years?

☒ YES NO

If yes, provide business name and license number Short Stop- 123674

3. Are you buying the business of a current retail liquor license?

☒ YES NO

If yes, give name of business and liquor license number Short Stop- 123674

4. Are you filing a temporary operating permit (TOP) to operate during the application process?

☒ YES NO

If yes

a) Attach temporary operating permit (TOP) (Form 125)

a) Submit a copy of the business purchase agreement ☒

b) Include a list of alcohol being purchased, list the name brand, container size and how many ☒

c) Submit a list of the furniture, fixtures and equipment ☒

5. Are you borrowing any money from any source, include family or friends, to establish and/or operate the business?

☒ YES ☐ NO

If yes, list the lender(s) Nebraskaland Bank

6. Will any person or entity, other than applicant, be entitled to a share of the profits of this business?

☐ YES ☒ NO

If yes, explain. (all involved persons must be disclosed on application)

No silent partners 019.01E Silent Partners; Profit Sharing: No licensee or partner, principal, agent or employee of any Retail Liquor License shall permit any other person not licensed or included as a partner, principal, or stockholder of any Retail Liquor License to participate in the sharing of profits or liabilities arising from any Retail Liquor License. (53-1,100)

7. Will any of the furniture, fixtures and equipment to be used in this business be owned by others?

☐ YES ☒ NO

If yes, list such item(s) and the owner. _____

8. Is premises to be licensed within 150 feet of a church, school, hospital, home for indigent persons or for veterans, their wives, and children; or within 300 feet of a college or university campus?

☐ YES ☒ NO

If yes, provide name and address of such institution and where it is located in relation to the premises (Nebraska Revised Statute 53-177(1) **AND PROVIDE FORM 134 – CHURCH OR FORM 135 – CAMPUS AND LETTER OF SUPPORT FROM CHURCH OR CAMPUS**

9. Is anyone listed on this application a law enforcement officer? If yes, list the person, the law enforcement agency involved and the person's exact duties. (Nebraska Revised Statute 53-125(15))

☐ YES ☒ NO

10. List the primary bank and/or financial institution (branch if applicable) to be utilized by the business.

a) List the individual(s) who are authorized to write checks and/or withdrawals on accounts at this institution.

Community Bank of Alma- Mike Schroer

11. List all past and present liquor licenses held in Nebraska or any other state by any person named in this application. Include license holder name, location of license and license number. Also list reason for termination of any license(s) previously held.

Please see attached list

Past and Present Liquor Licenses

- Big Red Liquor by Big Red Liquor, LLC
 - 1421 E 4th, North Platte
 - #21963 (current)
- Big Red Liquor at The Barn by MRS Properties, LLC
 - 2500 West Front St., North Platte
 - #122889 (current)
- The Cork & Cap by Cork & Cap, LLC
 - 619 E St., Cozad
 - #122991 (sold business)
- Skyline Liquor by Skyline Spirits, LLC
 - 201 S. Jeffers, North Platte
 - #124560 (current)
- C&C Catering by Cork & Cap, LLC
 - 304 East 5th, North Platte
 - #124850 (current)
- Pronto Convenience by Pronto Fuel, LLC
 - 431 Central Ave, Grant
 - #125454 (current)
- Pronto at Pit Stop by Pronto Pit Stop, LLC
 - 101 W 2nd St, Paxton
 - #125538 (current)
- C&C Catering at the Fairgrounds by Cork & Cap, LLC
 - 5015 Rodeo Rd, North Platte
 - #125796 (current)
- C&C Catering at Harbor Lights by Cork & Cap, LLC
 - 711 E North Lake Road, North Platte
 - Pending application
- Pronto Sutherland by MRS Properties, LLC
 - 1000 1st St., Sutherland
 - Pending application

12. List the alcohol related training and/or experience (when and where) of the person(s) making application. Those persons required are listed as followed:

- Individual: Applicant and spouse; spouse is exempt if they filed Form 116 – Affidavit of Non-Participation.
- Partnership: All partners and spouses, spouses are exempt if they filed Form 116 – Affidavit of Non-Participation.
- Limited Liability Company: All member of LLC, Manager and all spouses; spouses are exempt if they filed Form 116 – Affidavit of Non-Participation.
- Corporation: President, Stockholders holding 25% or more of shares, Manager and all spouses; spouses are exempt if they filed Form 116 – Affidavit of Non-Participation.

NLCC certified training program completed

Applicant Name	Date (mm/yyyy)	Name of program (attach copy of course completion certificate)
Mike Schroer	10/2021	Hospitalityexam.com/liquorexam.com
Teri Schroer	10/2021	Hospitalityexam.com/liquorexam.com

Experience

Applicant Name/Job Title	Date of Employment	Name & Location of Business
Mike Schroer/Manager	2005	Sandhills Distributing, North Platte
Mike Schroer/Owner	2018	Various liuqor stores and convenience stores

13. If the property is owned, submit a copy of the deed or proof of ownership. If leased, submit a copy of the lease covering the entire license year.

Documents must be in the name of applicant as owner or lessee

x _____ Lease expiration date January 31, 2028
 _____ Deed
 _____ Purchase Agreement

14. When do you intend to open for business? January 31, 2024

15. What will be the main nature of business? Convenience store

16. What are the anticipated hours of operation? 6 am- 9 pm

17. List the principal residence(s) for the past 10 years for **ALL** persons required to sign, including spouses.

RESIDENCES FOR THE PAST 10 YEARS					
APPLICANT CITY & STATE	YEAR FROM TO		SPOUSE CITY & STATE	YEAR FROM TO	
North Platte, Nebraska	1997	Present	North Platte, Nebraska	1969	Present

If necessary, attach a separate sheet

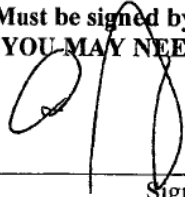
PERSONAL OATH AND CONSENT OF INVESTIGATION
SIGNATURE PAGE – PLEASE READ CAREFULLY

The undersigned applicant(s) hereby consent(s) to an investigation of his/her background and release present and future records of every kind and description including police records, tax records (State and Federal), and bank or lending institution records, and said applicant(s) and spouse(s) waive(s) any right or causes of action that said applicant(s) or spouse(s) may have against the Nebraska Liquor Control Commission, the Nebraska State Patrol, and any other individual disclosing or releasing said information. Any documents or records for the proposed business or for any partner or stockholder that are needed in furtherance of the application investigation of any other investigation shall be supplied immediately upon demand to the Nebraska Liquor Control Commission or the Nebraska State Patrol. The undersigned understand and acknowledge that any license issued, based on the information submitted in this application, is subject to cancellation if the information contained herein is incomplete, inaccurate or fraudulent.

Individual applicants agree to supervise in person the management and operation of the business and that they will operate the business authorized by the license for themselves and not as an agent for any other person or entity. Corporate applicants agree the approved manager will superintend in person the management and operation of the business. Partnership applicants agree one partner shall superintend the management and operation of the business. All applicants agree to operate the licensed business within all applicable laws, rules, regulations, and ordinances and to cooperate fully with any authorized agent of the Nebraska Liquor Control Commission.

Applicant Notification and Record Challenge: Your fingerprints will be used to check the criminal history records of the FBI. You have the opportunity to complete or challenge the accuracy of the information contained in FBI identification record. The procedures for obtaining a change, correction, or updating an FBI identification record are set forth in Title 28, CFR, 16.34.

Must be signed by all applicant(s) and spouse(s) owning more than 25%
(YOU MAY NEED TO PRINT MULTIPLE SIGNATURE PAGES)



Signature of **APPLICANT**

MIKE SCHROER

Printed Name of **APPLICANT**

Signature of **APPLICANT**

Printed Name of **APPLICANT**



Signature of **SPOUSE**

Teri Schroer

Printed Name of **SPOUSE**

Signature of **SPOUSE**

Printed Name of **SPOUSE**

**League Association of Risk Management
2023-24 New Resolution**

RESOLUTION NO. _____

WHEREAS, The _____ is a member of the League Association of Risk Management (LARM);

WHEREAS, section 8.10 of the Interlocal Agreement for the Establishment and Operation of the League Association of Risk Management provides that a member may voluntarily terminate its participation in LARM by written notice of termination given to LARM and the Nebraska Director of Insurance at least 90 days prior to the desired termination given to and that members may agree to extend the required termination notice beyond 90 days in order to realize reduced excess coverage costs, stability of contribution rates and efficiency in operation of LARM; and

WHEREAS, the Board of Directors of LARM has adopted a plan to provide contribution credits in consideration of certain agreements by members of LARM as provided in the attached letter.

BE IT RESOLVED that the governing body of The _____, Nebraska, in consideration of the contribution credits provided under the LARM Board's plan, agrees to:

- ☐ Provide written notice of termination at least 180 days prior to the desired termination date, which date shall be no sooner than September 30, 2026. **(180 day and 3 year commitment; 5% discount)**
- ☐ Provide written notice of termination at least 180 days prior to the desired termination date, which date shall be no sooner than September 30, 2025. **(180 day and 2 year commitment; 4% discount)**
- ☐ Provide written notice of termination at least 180 days prior to the desired termination date, which date shall be no sooner than September 30, 2024. **(180 day notice only; 2% discount)**
- ☐ Provide written notice of termination at least 90 days prior to the desired termination date, which date shall be no sooner than September 30, 2026. **(90 day notice and 3 year commitment only; 2% discount)**
- ☐ Provide written notice of termination at least 90 days prior to the desired termination date, which date shall be no sooner than September 30, 2025. **(2 year commitment only; 1%)**
- ☐ Provide written notice of termination at least 90 days prior to the desired termination date, which date shall be no sooner than September 30, 2024. **(90 day Notice only)**

Adopted this _____ day of _____, _____.

Signature:	_____
Title:	_____
ATTEST:	_____
Title:	_____

Please email (customerservice@LARMpool.org) or fax (402.476.4089) the completed resolution to LARM.

**AGREEMENT FOR THE ESTABLISHMENT AND OPERATION
OF THE
LEAGUE ASSOCIATION OF RISK MANAGEMENT**

**UNDER THE
INTERGOVERNMENTAL RISK MANAGEMENT ACT
AND THE INTERLOCAL COOPERATION ACT
STATE OF NEBRASKA**

1. Parties. The parties to this Agreement are the Nebraska public agencies that are signatories hereto.
2. Recitals. This Agreement is based upon certain understandings and in furtherance of certain purposes, as follows:
 - 2.1. Nebraska law permits two or more public agencies to make and execute an agreement providing for joint and cooperative action in accordance with the Intergovernmental Risk Management Act to form, become members of, and operate a risk management pool for the purpose of providing to members risk management services and insurance coverages in the form of group self-insurance or standard insurance, including any combination of group self-insurance and standard insurance, to protect members against losses arising from any of the following:
 - a. General liability
 - b. Damage, destruction, or loss of real or personal property, including, but not limited to, loss of use or occupancy, and loss of income or extra expense resulting from loss of use or occupancy;
 - c. Errors and omissions liability; and
 - d. Workers' compensation liability.
 - 2.2. The signatories hereto have determined that there is a need to establish and operate a risk management pool to provide some or all the types of service and coverages identified in Section 2.1.
3. Definitions.
 - 3.1. Act shall mean the Intergovernmental Risk Management Act, *Neb. Rev. Stat.* Sections 44-4301 et seq., and all amendments thereto.
 - 3.2. Administrator shall mean the Executive Director of the League of Nebraska Municipalities.
 - 3.3. Agreement shall mean this agreement for the establishment and operation of LARM and any addenda, extensions or amendments hereto.
 - 3.4. Board shall mean the Board of Directors of the League Association of Risk Management.
 - 3.5. Bylaws shall mean the bylaws established and approved under this agreement governing the operation of LARM.
 - 3.6. Director shall mean the State of Nebraska Director of Insurance.
 - 3.7. Errors and omissions liability shall mean liability to which a member of a governing body of a public agency may be subject in an individual capacity by reason of any error, misstatement,

misleading statement, act, omission, neglect of duty, or breach of duty, including misfeasance or nonfeasance in the performance of duties of the public agency.

- 3.8. Former member shall mean a member of LARM after its participation has terminated either voluntarily or involuntarily. A member is only a former member with regard to any terminated period of participation. A member may be a participating member for one period of participation, and a former member for a previous or subsequent period of participation.
- 3.9. General liability shall mean any liability other than workers' compensation liability, to which a public agency may be subject (a) directly, (b) by reason of liability arising out of an act or omission of its employee, agent or officer in the course and scope of employment, (c) by reason of liability arising out of an act or omission of its student in the course and scope of education or training, or (d) by reason of liability it has assumed by contract. It includes, but is not limited to, liability commonly protected against by casualty insurance, general liability insurance, professional liability insurance, automobile insurance, motor vehicle insurance, and surety and fidelity insurance.
- 3.10. Group self-insurance shall mean the pooling of public money by a risk management pool from contributions by its members for the purpose of payment of losses incurred by members which are protected against by the pool.
- 3.11. League shall mean the League of Nebraska Municipalities.
- 3.12. League Association of Risk Management or LARM shall mean the risk management pool established and operated under this agreement
- 3.13. Member, in the context of a member of LARM, shall mean any municipality or other public agency whose application for membership has been approved by the Board and that has lawfully entered into this agreement.
- 3.14. Coverage Document shall mean the extension to this agreement, provided for in Section 7.1.
- 3.15. Participating member or participant shall mean a member of LARM for that period of time from its admittance into this agreement until that member's participation is terminated either voluntarily or involuntarily.
- 3.16. Public agency shall mean any county, city, village, school district, public power district, rural fire district, or other political subdivision of the State of Nebraska, the State of Nebraska, the University of Nebraska, and any corporation whose primary function is to act as an instrumentality or agency of the State of Nebraska.
- 3.17. Risk management pool shall mean an association formed by two or more public agencies by an agreement pursuant to the Intergovernmental Risk Management Act providing for joint and cooperative action in the use of their financial or administrative resources in order to accomplish any of the public and governmental purposes authorized by the Act.

- 3.18. Standard insurance shall mean any policy of insurance issued by a company licensed to transact insurance business in the State of Nebraska for any policy of insurance issued in accordance with the requirements for a lawful surplus lines insurance transaction.
- 3.19. Workers' compensation liability shall mean liability to which a public agency may be subject as an employer under the Nebraska Workers' Compensation Act.
4. Establishment. The undersigned public agencies hereby jointly and cooperatively establish a risk management pool under the provisions of the Act with all the rights, powers and privileges vested in and conferred upon such a pool under the laws of the State of Nebraska. The name of the pool shall be the League Association of Risk Management.
5. Purpose. The purpose of this agreement is to establish and operate a pool as provided in Section 2.1.
6. Powers. In order to carry out this purpose, LARM shall exercise and enjoy all the powers, privileges and authority exercised or capable of exercise by a pool created pursuant to the Act, including, but not limited to, the power to issue bonds or other obligations on behalf of public agencies or to otherwise assist in the issuance by such public agencies of such obligations; provided, however, that nothing herein shall prevent any of the parties hereto from separately exercising any such powers, privileges or authority.
7. Financial Plan. The Board shall establish and maintain a Financial Plan in accordance with the Act, including each of the following.
- 7.1. Coverage Document. The Board shall establish and maintain a Coverage Document which shall set forth:
- 7.1.1. the types of coverage to be offered by LARM in the form of group self-insurance;
 - 7.1.2. applicable deductible levels;
 - 7.1.3. maximum levels of claims which LARM will self-insure; and
 - 7.1.4. guidelines to assist members in identifying what losses are covered, what losses are excluded from coverage, and any other terms and conditions under which group self-insurance coverage is provided, limited or excluded.
- Any change to the Coverage Document shall be adopted by a majority vote of the Board and such change shall be filed with the Director at least thirty (30) days in advance of the effective date of change.
- 7.2. Cash Reserves. The Board shall review appropriate actuarial analyses and shall establish and maintain an amount of cash reserves to be set aside for the payment of claims.
- 7.3. Standard Insurance. The Board shall establish and approve the amount of standard insurance to be purchased by LARM to provide coverage over and above the claims which are not to be satisfied directly from LARM's resources.
- 7.4. Excess Insurance. The Board shall establish and approve the amount of aggregate excess insurance coverage and specific excess insurance coverage to be purchased in a given fiscal period.

8. Plan of Management. The Board shall establish and maintain a Plan of Management in accordance with the Act, including each of the following.
- 8.1. Board of Directors. The governing authority of LARM shall be a Board of Directors consisting of elected or appointed officials or employees of participating members. The initial Board shall consist of nine persons, but the number may be increased by the Board up to fifteen persons to maintain appropriate size and geographic representation as the number of LARM members increases. A vacancy on the Board shall be filled by a majority vote of the Board upon recommendation made by the Administrator. The person appointed to fill a vacancy shall serve for the remainder of the term of the vacating director.
- 8.1.1. The President of the League and the Administrator shall be non-voting ex officio members of the Board of Directors.
- 8.1.2. The ex officio members of the Board shall be in addition to the elected and appointed members of the Board, and shall not be counted for purposes of a quorum.
- 8.1.3. Each elected or appointed Board member shall be entitled to one vote in all matters that come before the Board.
- 8.1.4. Board election procedures shall be as follows;
- 8.1.4.1. A nominating committee shall recommend candidates for the Board to the members. The nominating committee shall consist of the chairperson of the Board, an individual from a participating member selected by the Board and the Administrator. Additional nominations shall be requested from participating members at the meeting.
- 8.1.4.2. Each participating member may cast one vote for each of the open Board positions.
- 8.1.5. Members of the Board of Directors shall serve staggered terms of three years to promote stability and continuity.
- 8.1.6. The terms of office of the members of the Board of Directors shall commence January 1st of the first year of the term and conclude on December 31st of the last year of the term.
- 8.1.7. Term Limit. The Board of Directors service shall be restricted to two consecutive three-year terms to assure that all LARM members have opportunity for representation as Board members. Any LARM member that has previously been represented on the LARM Board of Directors may be eligible again for future service following at least one three-year interval of non-Board service following the term limit restriction when the member is not represented on the Board.
- 8.2. Group Self-Insurance Funding. Costs associated with the group self-insurance operations of LARM shall be financed through the annual and supplementary contributions paid by the participating members, through the income earned from the investment of LARM funds by the Board, and through any other monies which may be lawfully received by LARM and made part of LARM's assets.
- 8.2.1. All annual contributions shall be computed and established by the Board based on actuarial evaluations, rating plans, and other analyses of the amounts necessary for the payment of

claims and losses, the payment of premiums for insurance and excess insurance or reinsurance, the establishment and maintenance of reasonable reserves and the payment of any and all expenses of LARM reasonably and lawfully incurred.

- 8.2.2. The amount of the annual contribution to be paid by each participating member shall be established by the Board to ensure the equitable distribution of costs among participating members based on each member's proportionate risk of loss, limit of coverage, loss experience and loss control efforts. Participating members may elect, by resolution: a) a 3 year commitment, to provide written notice of termination at least 180 days prior to the desired termination date for a 5% discount; b) a 2 year commitment, to provide written notice of termination at least 180 days prior to the desired termination date for a 4% discount; c) to provide written notice of termination at least 180 days prior to the desired termination date for a 2% discount; d) a 3 year commitment, to provide written notice of termination at least 90 days prior to the desired termination date for a 2% discount; e) a 2 year commitment, to provide written notice of termination at least 90 days prior to the desired termination date for a 1% discount; f) to provide written notice of termination at least 90 days prior to the desired termination date.
- 8.2.3. The Board shall file with the Director and certify to each participating member the amount of any annual contribution at least thirty (30) days in advance of the due date. Each participating member shall timely pay all annual and supplementary contributions established by the Board.
- 8.2.4. Supplemental contributions based on changes to a member's exposure during a fiscal year for which such member's annual contribution has already been calculated shall be charged at the same rate used to calculate the annual contribution for that fiscal year.
- 8.2.5. All contributions paid by the participating members shall be deemed earned by LARM when received, and any refund or return of contributions shall be subject to minimum contribution amounts, penalties, fees or other limitations established by the Board.
- 8.3. Loss Reserves. LARM shall maintain funds adequate to pay claims, establish cash reserves and establish reserves for claims that have been incurred but not yet reported.
- 8.4. Surplus. LARM shall also maintain surplus deemed appropriate by the Board, which shall meet any minimum surplus level required under the Act or regulations adopted thereunder.
- 8.5. Assessments for Deficiencies. If in the opinion of the Board or the Director the assets of LARM are at any time insufficient to enable LARM to discharge its liabilities and other obligations and to maintain adequate reserves and surpluses in accordance with reasonable determinations by the Director, LARM shall make up the deficiency or the Director shall order LARM to levy an assessment upon its members in an amount necessary to make up the deficiency to be paid by each member which participated in LARM during any part of the fiscal year to which the deficit is assignable.

- 8.5.1. Assessments shall be computed and established by the Board in the same proportion that the annual contribution of the individual member bears to the total annual contributions of all members in the year in which such deficit occurs.
- 8.5.2. All assessments shall be due and payable by each member when notice of the assessment is received and shall be delinquent thirty (30) days thereafter.
- 8.6. Calculation and Distribution of LARM Surplus Assets. Subject to the limitations imposed in this section and elsewhere in this Agreement, the Board may make periodic distributions of surplus assets.
- 8.6.1. The Board shall have the authority to decide when the distribution of surplus assets is to be made, the fiscal year(s) to which the distribution is applicable, the amount to be distributed, and the basis for the distribution.
- 8.6.2. Participating members shall be eligible to receive distributions of surplus assets during the period(s) for which they were participating members, but only in accordance with the provisions of the Agreement and the formula for the distribution of surplus assets adopted by the Board.
- 8.6.3. No distribution of surplus assets shall be made sooner than three (3) years from the inception of LARM. No surplus assets attributable to any fiscal year shall be distributed sooner than twelve (12) months after the end of that fiscal year. No distribution of surplus assets shall be distributed without prior approval of the Director, as set forth in the Act.
- 8.6.4. The distributable surplus assets for any fiscal year shall be those assets remaining after:
- a. Payment has been made for all claims, losses and expenses due and payable;
 - b. Reasonable reserves have been established for claims previously occurring and reported and expenses associated therewith;
 - c. Reasonable reserves have been established for claims incurred, but not reported, and expenses associated therewith; and
 - d. Reasonable reserves have been established for future adverse loss deviation and expenses associated therewith.
- 8.6.5. The Board shall calculate each participating member's proportionate share of surplus assets in accordance with a formula adopted by the Board. The formula shall be structured so as to support and foster the purposes and objectives for which LARM was created, including, but not limited to: individual loss experiences; individual member contributions relative to total contributions; the duration of LARM participation; and the overall loss experience of LARM. The formula adopted by the Board may provide that a failure to comply with risk management standards or recommendations, or that the existence of a specified loss-to-contributions ratio, shall disqualify a member from receiving all or a specified portion of the member's proportionate share of surplus assets.

- 8.6.6. A former member may be entitled to receive a share of a distribution of surplus assets calculated for the period for which they were a participating member under the formula and criteria adopted by the Board.
- 8.6.7. Any participating member may elect to have the distribution of its proportionate share of surplus assets applied as a credit against future annual or supplementary contributions or assessments.
- 8.7. Dissolution of LARM. LARM shall be dissolved upon the first to occur of the following;
- a. When less than two public agencies are participating in LARM; or
 - b. such time as the Board determines that the number of participating members and/or the size of the annual contribution is too small to adequately indemnify against the risks specified in the Memorandum of Coverage.
- 8.7.1. Any dissolution pursuant to Section 8.7(b) shall not be effective until the Board has given each participating member at least ninety (90) days written notice of such dissolution.
- 8.7.2. Upon dissolution of LARM, adequate provision shall be made for all pending and anticipated claims.
- 8.7.3. The Board shall submit a written request to the Director for approval of the plan to dissolve LARM as provided by the Act. After the Director approves the application for voluntary dissolution, LARM shall, within thirty (30) days after such approval, place the matter before the members for a vote.
- 8.8. Distribution of Surplus at Dissolution. At the dissolution of LARM's existence, any surplus funds over and above those necessary to pay or reserve against the expenses and liabilities of LARM shall vest in and be distributed among the participating and former members. Such distribution shall be allocated among participating and former members in proportion to the contributions made by each member.
- 8.9. New Members. All public agencies are eligible to make application and become members of LARM in the following manner:
- 8.9.1. The applicant public agency must provide such loss history, exposure information, and other information as is required by the Board;
 - 8.9.2. Public agencies making application after the initial effective date of this Agreement may be required by the Board to pay an application fee;
 - 8.9.3. The public agency must enter into this Agreement by resolution passed by its governing body;
 - 8.9.4. An applicant that is a municipality, sanitary and improvement districts, public power agencies, and such other public agencies of the State of Nebraska must be approved by the League; and
 - 8.9.5. The Board, in its sole discretion, shall accept or reject each application. The Board may authorize the Administrator to accept applications.

8.9.6. A public agency shall become a member of LARM on the later to occur of the following:

- a) The approval of the application of the such public agency by the Board; and
- b) The due execution of this Agreement.

8.10. Voluntary Termination of a Member. A member may voluntarily terminate its participation in LARM by written notice of termination given to LARM and to the Director at least ninety (90) days prior to the desired termination date. Members may agree to extend the required termination notice beyond ninety (90) days in order to realize reduced excess coverage costs, stability of contribution rates and efficiency in operation of LARM. The Board may approve of a plan to provide contribution credits for members extending their required termination notice beyond ninety (90) days. Such termination shall not be effective until approved by the Director as provided by the Act.

8.11. Involuntary Termination of a Member. A member may be involuntarily terminated as a participating member of LARM if the Director finds, after due notice and hearing, that:

- a) The member has failed to pay any contribution or assessment to LARM;
- b) The member has failed to discharge any other obligation it owes to LARM; or
- c) The member has failed to comply with the laws of the state, rules of the Department of Insurance or bylaws of LARM.

Such hearing may be initiated by the Director on his or her own initiative, or at the request of the Board.

8.12. Effect of Termination on Obligations to LARM. A former member shall remain liable for any costs and obligations incurred by LARM while the public agency was a participant, and for any contractual obligation the public agency has entered into with LARM on or before the date of termination, as provided by the Act.

8.13. Funds and Reserves by Exposure Area. The Board shall review appropriate actuarial analyses to identify appropriate funds and reserves by exposure area.

8.14. Payment of Claims. The Board shall ensure that all claims covered by the Memorandum of Coverage are paid promptly.

8.15. No Private Benefit. No part of the net earnings or assets of LARM shall inure to the benefit of any private person.

8.16. Loss Control Program. The Board shall approve a system or program of controlling member losses.

8.17. Powers of the Board. In addition to other powers granted under this agreement, the Board shall have the power to:

- 8.17.1. Sit as a quasi-judicial body to hear and make determinations regarding any members dispute regarding the interpretation, intent, coverage, limitations, or exclusions of the Memorandum of Coverage;

- 8.17.2. Take all necessary precautions to safeguard the assets of LARM; and exercise fiduciary duties concerning those assets and the overall operations of LARM
 - 8.17.3. Make and enter into any and all contracts, leases, and agreements necessary or desirable to carry out any of the powers granted or duties imposed under this Agreement or any applicable law or regulation;
 - 8.17.4. Establish the duties and responsibilities of the Administrator;
 - 8.17.5. Sue and be sued, make contracts, hold and dispose of real and personal property, borrow money, contract debt, and pledge LARM assets in the name of LARM; and
 - 8.17.6. Exercise such other powers as are necessary for the proper operation of LARM to carry out the terms of this Agreement and to comply with the Act, rules and regulations adopted under the Act, and any other State or Federal laws, rules or regulations, and the LARM Bylaws.
- 8.18. Bylaws and Rules of Operation. The Board may make bylaws pertaining to the exercise of its purpose and powers. The Board may, from time to time, revise the bylaws. The Board may also from time to time adopt policies, rules and procedures for the administration and operation of LARM, by majority vote of the Board, so long as such policies, rules, and procedures are not inconsistent with this Agreement or the bylaws. No provisions of the bylaws, policies, rules or procedures shall be inconsistent with the Agreement or the Act.
- 9. Financial Reports. Financial reports shall be prepared on a statutory basis as required by the Department of Insurance.
 - 10. Banking Relationships. LARM shall establish bank accounts necessary to carry out the terms and meet the operational needs of this Agreement. Controls shall be established and funds shall be invested so that LARM is managed in a conservative and prudent manner.
 - 11. Financial Records. The Board shall maintain complete financial records for each type of coverage as required by the Act.
 - 12. Inspections. LARM and its representatives shall be permitted, but shall not be obligated, to inspect a member's properties and operations at any time. Neither LARM's right to make inspections nor the making thereof shall constitute an undertaking on behalf of or for the benefit of a public agency or others to determine or warrant that such property or operations are safe or are in compliance with any law, rule or regulation.
 - 13. Member Examinations and Audits. LARM may examine and audit the member's records at any time during the period this Agreement is in effect, and during any extensions hereof, and within three years after such member is no longer a participating member of LARM, insofar as the records may relate to the subject matter of this Agreement.
 - 14. LARM Financial Audit. LARM shall be audited periodically at the expense of LARM by a certified public accountant. A copy of the report shall be submitted to the governing body of each participating member for the period audited.

15. Professional Services. The Administrator may retain the services of such legal counsel, actuaries, auditors, engineers, service providers, consultants and other advisors as it deems necessary to carry out the business and purpose of LARM.
16. Place of Business. The principal place of business for LARM shall be 1335 L Street, Lincoln, Nebraska 68508. Notice provided via United States Postal Service by a member to LARM at this address shall be considered proper notice to LARM and all participating members of LARM. The Administrator may employ necessary staff and may purchase, lease, or rent real or personal property in order to carry out the business and purpose of LARM.
17. Conformity with Law. In the event any term or provision of this Agreement is in conflict with the laws and statutes of the State of Nebraska as they now exist or are hereafter amended, this Agreement shall be automatically deemed amended to conform to such laws and statutes.
18. Fiscal Year. LARM's fiscal year shall begin on October 1 of each year and end on September 30 of the following year.
19. Liability. No member in LARM shall, by reason of this Agreement, have any liability for claims brought by third parties against any other member other than the obligation to contribute certain funds to LARM as expressly provided herein. The liability for any claim against a member shall remain the sole and exclusive liability of the member. The obligation of LARM is to indemnify the member against such loss as provided in the Coverage Document to the extent and under the conditions contained therein.
20. Termination of the Agreement. This Agreement shall terminate upon the occurrence of all of the following events:
 - a. LARM has dissolved pursuant to Section 8.7;
 - b. All amounts owed by the members have been paid in full; and
 - c. All amounts owed for claims and other expenses have been paid in full.
21. Execution in Counterpart. This Agreement may be executed in several counterparts, each of which shall be regarded as an original and all of which shall constitute one and the same document.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the dates set forth in the attached Resolutions and acknowledged below.

Signature: _____

Title: _____

Name of Public Agency: _____

Date: _____